PUBLIC NOTICE OF A REGULAR MEETING
OF THE PUBLIC WORKS AUTHORITY
TUESDAY, APRIL 20, 2010 AT 5:30 PM
CLINTON CITY HALL

AGENDA

Meeting status: Completed

1. Call to Order
2. Opening Prayer Dave Gerbrandt First Mennonite Church
3. Consent Agenda
    A. Consider Approval of Minutes of April 6, 2010
4. Action Items:
    A. Consider entering into negotiations with Contractor for management and operations of Water and Wastewater Treatment Plants
5. City Managers Report
6. Audience Participation
7. Adjournment

Filed this 16th Day of April, 2010. Posted on the bulletin board in the lobby of the Clinton City Hall on April 16, 2010 at 9:00 a.m.

PW040610

MINUTES OF THE PUBLIC WORKS AUTHORITY MEETING, APRIL 6, 2010

Minutes of the regular meeting of the Chairman and Trustees of the Clinton Public Works Authority of Clinton, Oklahoma, Custer County, held in the City Council Room, City Hall on Tuesday, April 6, 2010 at 5:30 P.M. A notice of this meeting with agenda was posted on the bulletin board in the lobby of Clinton City Hall on April 2, 2010.

Chairman Bryson called the meeting to order with the following present:

CHAIRMAN: Allen Bryson
TRUSTEES: Steve Jones, Bob Marcy, John Jordan Terry Wheeler,
CITY MANAGER: Grayson Bottom
CITY CLERK: Lisa Anders
CITY TREASURER: Debra Blanchard
DEPUTY CLERK: Rhonda Williams
CITY ATTORNEY: Absent
NEWS MEDIA: Gerald Green
OTHERS: David Crabtree, Charles Fry, Gene McCullough, Wade Anders and others.

Charles Murphy of Free Will Baptist Church opened the meeting with prayer and Trustee Bob Marcy led the Pledge of Allegiance.

AGENDA ITEM NO. 3: CONSENT AGENDA

A. Minutes of the Regular Meeting of March 2, 2010
B. Consider Claims

Moved by Trustee Marcy and seconded by Trustee Jones, that Consent Agenda Item No. 3 (a-b) be approved.

Chairman put the motion to a roll call vote:

Aye: Marcy, Jones, Jordan, Wheeler, Bryson
Nay: None

Chairman declared the motion carried.

AGENDA ITEM NO. 4. ACTION ITEMS

None

AGENDA ITEM NO .5: CITY MANAGER'S REPORT

City Manager Grayson Bottom reported on the progress of the Northeast Waterline Replacement Project. He said 10,340 feet of pipe had been installed, 804 feet of 6 foot boring had been completed and 36 of the 101 valves have been installed and 14 of the 35 fire hydrants have been installed. He estimated that the project is 40% complete after five weeks of work.

AGENDA ITEM NO. 6: AUDIENCE PARTICIPATION

None

AGENDA ITEM NO. 7: ADJOURNMENT

Moved by Trustee Wheeler and seconded by Trustee Jones that the meeting adjourn.

Chairman put the motion to a roll call vote:

Aye: Wheeler, Jones, Marcy, Jordan, Bryson
Nay: None

Chairman declared the meeting adjourned at 5:35 pm.

1 Executive Summary

Severn Trent Services is pleased to submit our Statement of Qualifications and Technical Proposal to the City of Clinton Public Works Authority for operation, maintenance and management of the water and wastewater facilities. As required, our Price Proposal is provided under separate cover.



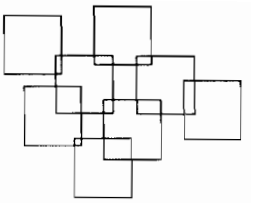
We have a long standing presence and proven history of providing reliable, high quality, compliant utility operations in Oklahoma. We have a regional office in Chickasha and operating experience that dates back to 1980. We have worked hard to earn our reputation as a strong community partner that is committed to the growth and development of communities in the State of Oklahoma.

Severn Trent has many unique capabilities and extensive experience that will benefit the City. We bring a new perspective to the operation and maintenance of your facilities that can only be obtained by partnering with an organization of our size and technical strength. During the site evaluation process, Severn Trent will evaluate the existing equipment and processes and, while valuing historical information, we will not be merely satisfied in continuing the status quo. Instead, we will present alternative approaches that will benefit the City operationally, financially and/or environmentally. Just as important, this fresh perspective will continue through our relationship as various members of our Technical Services Group provide ongoing reviews and suggestions for increased efficiencies and improved operations.

Severn Trent recognizes the importance of direct, ongoing communications to understand the City's issues – the key issues from your perspective. We will focus on directly addressing the City's concerns as we develop our plan for the future operation of your facilities.

The City's objectives, outlined in the RFQ, are areas of operation that Severn Trent provides to all of our clients in the U.S. daily. These objectives include:

- Cost effectively managing, operating and maintaining the facilities – Severn Trent will provide a professional management team to lead City employees in improving the operations and maintenance of the facilities. Staff will be provided with additional tools and resources to allow them to grow and improve the efficiencies of the system.
- Operating facilities in full compliance with local, state and federal regulations and statutes – Severn Trent's technical resources and optimization programs will ensure that the City's facilities are operated well within and many times beyond industry standards. We will utilize our Technical Services Group, made up of environmental engineers and process control, regulatory and QA/QC experts on a planned and ongoing basis to monitor and continuously improve our operational performance.
- Minimizing or eliminating permit excursions – We will ensure the final effluent and potable water produced at the City's water and wastewater treatment facilities, at a minimum, meets the City's permit requirements and any other applicable state and federal regulations and permits.



- Providing technical assistance to address the City's existing assets, future capacity and regulatory issues – Severn Trent understands the importance of properly and proactively maintaining the City's investment. We will:
  - Utilize state-of-the-art diagnostic equipment along with computerized maintenance management software to track and monitor equipment performance
  - Provide information and make recommendations to support development of a long-term maintenance plan including identification of cost-effective maintenance projects over the long term, preventive maintenance program scheduling recommendations and cost estimates to support capital planning improvement financing plans
  - Work closely with the City to ensure that any resulting upgrade, renewal or replacement projects as authorized by the City are managed and implemented in the most cost effective manner possible
  - Work closely with the City to properly and proactively plan for growth, facility replacements and upgrades, etc.
- Removing City from day-to-day burden of operating the system – Severn Trent will assume all industry standard responsibilities, liabilities and risks associated with operating and maintaining the City facilities; provide sufficient, appropriately-certified operating personnel; ensure reliability of operations and compliance with all applicable regulatory requirements; and maintain the value of the City's investment in facilities, equipment and systems

2 Required Standards

As instructed, Severn Trent has responded directly to each issue raised in Section 3.2.2 of the RFP.

Contractor must:

- Have been in the business of providing full service public-private contracts for operation, maintenance and management of water and wastewater treatment facilities for at least five years.

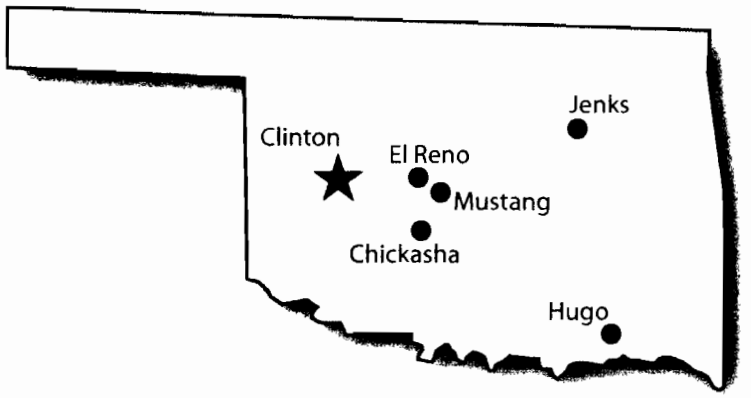
  Severn Trent has provided contract operations services in the U.S. continuously for 35 years and has active O&M contracts that date back to the 1970s. A complete list of our current clients, with the respective contract start dates, is provided in Appendix A.

- Have existing full service public-private contracts for operation, maintenance and management of water and wastewater treatment facilities that have been in effect for at least five years.

  Because of our proven ability to provide reliable, high quality, cost effective service with an emphasis on overall asset management, Severn Trent is able to establish long-term relationships with its clients and, in fact, has contracts that date back to 1978. We have nearly 200 O&M contracts that have been in effect for at least five years.

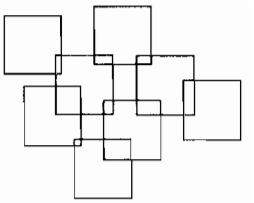
- Have operated treatment facilities in the State of Oklahoma for at least five years.

  Severn Trent has provided contract operations services in the U.S. continuously for 35 years and has O&M contracts for clients in Oklahoma that date back to 1980. Our current clients in Oklahoma include:



  - Chickasha – 4.5 MGD wastewater treatment plant, 6 MGD water treatment plant and 11 pumping stations (1980)
  - El Reno – 7 MGD water treatment plant (2004)
  - Hugo – 1.8 MGD wastewater treatment plant, 7 MGD water treatment plant and 9 pumping stations (2007)
  - Jenks – 2 MGD wastewater treatment plant (2010)
  - Mustang – 1.5 MGD wastewater treatment plant, 3 MGD water treatment plant, and 8 pumping stations (2001)

  A listing of our current clients, with the respective contract start dates, is provided in Appendix A.



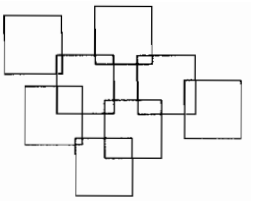
- Have operated facilities that comparable in size and complexity to the Authority's Facilities.

Severn Trent currently has nearly 400 clients and is responsible for:

- Nearly 200 wastewater treatment plants including:
  - 24 that are at least 3.4 MGD
  - 57 utilizing extended aeration
  - 113 with chlorination and 31 with dechlorination
  - 105 utilizing aerobic digestion
  - 31 with belt filter presses
- More than 200 water treatment plants including:
  - 29 that are at least 2.5 MGD
  - 166 treating ground water
  - 15 with flocculation
  - 40 utilizing filtration
  - 24 with fluoridation

The following matrix provides a snapshot of Severn Trent projects that are comparable in terms of scope, facility size and/or treatment processes:

Project	Wastewater Treatment	≥ 3.4 MGD	Extended Aeration	Chlorination	Dechlorination	Aerobic Digestion	Belt Press	Water Treatment	≥ 2.5 MGD	Ground Water	Flocculation	Filtration	Chlorination	Fluoridation	Contract Start
Addicks UD, TX	■		■	■		■		■		■			■		2007
Alamogordo, NM	■	■		■		■	■	■	■	■		■	■		2002
Boyertown, PA	■			■	■		■	■			■	■	■		1994
Cameron, TX	■			■		■		■	■		■	■	■	■	2009
Carmel, NY	■			■				■		■			■		1995
Castlewood MUD, TX	■		■	■	■	■		■		■			■		1981
Chickasha, OK	■	■	■	■	■	■	■	■	■		■	■	■	■	1979
Cinco MUD #1, TX	■		■			■	■	■	■	■			■		1987
Cinco Southwest MUD #1, TX	■		■	■				■		■			■		2005
Cleveland, MS	■			■				■	■	■			■	■	1990
Coldspring, TX	■		■	■		■		■		■			■		2005
Dyer, TN	■			■	■			■		■		■	■		1985
El Reno, OK								■	■	■	■	■	■		2004
Elkton, MD	■						■	■			■	■	■		1993
Fort Bend County MUD #37, TX	■		■			■		■		■			■		1992
Fort Bend County MUD #57, TX	■		■	■		■		■		■			■		2006
Fort Bend County MUD #81, TX	■		■					■		■			■	■	2000
Fry Road MUD, TX	■			■		■		■		■			■		2004
Golden Gate, FL	■			■		■		■		■		■	■		1999
Green Trails MUD, TX	■			■		■		■		■			■		2004
Harris County FWSD #58, TX	■			■		■		■		■			■		1980
Harris County MUD #149, TX	■		■	■		■		■		■			■		1979
Harris County MUD #155, TX	■		■	■		■		■		■			■		1985
Harris County MUD #196, TX	■		■	■		■		■		■			■		1995



Project	Wastewater Treatment	≥ 3.4 MGD	Extended Aeration	Chlorination	Dechlorination	Aerobic Digestion	Belt Press	Water Treatment	≥ 2.5 MGD	Ground Water	Flocculation	Filtration	Chlorination	Fluoridation	Contract Start
Harris County MUD #238, TX	■		■			■		■		■			■		1984
Harris County MUD #250, TX	■		■			■		■		■			■		1984
Harris County MUD #276, TX	■		■	■		■		■		■			■		1987
Harris County MUD #358, TX	■		■	■	■	■		■	■	■			■		1983
Harris County MUD #36, TX	■		■	■		■		■		■			■		1983
Harris County MUD #391, TX	■		■	■				■		■			■		2005
Harris County MUD #433, TX	■			■		■		■		■			■		2006
Harris County MUD #49, TX	■			■		■		■		■			■		2002
Harris County MUD #70, TX	■			■	■	■		■		■			■		1982
Harris County UD #16, TX	■		■	■		■		■		■			■		1984
Hugo, OK	■		■	■	■			■	■			■	■		2007
Jackrabbit Road PUD, TX	■	■	■	■	■	■		■		■			■		1981
Kaufman County FWSD #1-A, TX	■			■		■		■		■			■		2004
Kingwood, TX	■		■	■	■	■		■	■	■			■	■	1997
Langham Creek UD, TX	■		■	■	■	■	■	■		■			■		1979
Lehigh Acres, FL	■	■		■		■		■	■	■		■	■		2003
Lititz, PA	■	■		■		■	■	■	■	■		■	■	■	1988
Mustang, OK	■						■	■		■			■		2001
North Green MUD, TX	■			■		■		■	■	■			■		1981
Northgate Crossing MUD #2, TX	■					■		■		■			■		1987
Northwest Harris County MUD #10, TX	■		■	■		■		■	■	■			■	■	1980
Northwest Harris County MUD #9, TX	■			■	■	■		■		■			■		1990
Palmyra, NY	■					■		■		■		■	■		1997
Penn Township, PA	■					■		■		■			■		2008
Plantation MUD, TX	■			■		■		■		■			■		1981
Plaquemines Parish, LA	■			■		■	■	■	■		■	■	■	■	1998
Poinciana, FL	■		■	■		■		■	■	■			■		1999
Port of the Islands, FL	■			■	■			■		■	■	■	■		2006
Remington MUD #1, TX	■		■	■		■		■		■			■		1981
Renn Road MUD, TX	■			■	■	■		■		■			■	■	1980
Southeast, NY	■			■		■		■		■		■	■		1994
Southwest Harris County MUD #1, TX	■		■	■		■		■		■			■		1982
St. Lucie County, FL	■		■	■	■	■		■		■		■	■		1999
Syracuse, IN	■					■	■	■		■		■	■	■	1989
West Harris County MUD #7, TX	■			■		■		■		■			■		1987
West Memorial MUD, TX	■	■	■	■	■	■		■		■			■		1981
Westlake MUD #1, TX	■					■		■		■			■	■	1981
Woodburn, IN	■							■		■		■	■		2000

3 Qualifications

Corporate Profile

Severn Trent Environmental Services, Inc. (the contracting entity) was incorporated June 30, 1983 in Texas and holds tax I.D. . The corporate headquarters is located in Houston at:

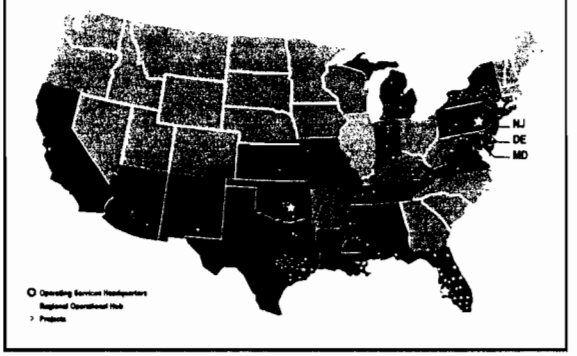
Severn Trent Services
16337 Park Row
Houston, Texas 77084

In addition, our activities in Clinton will be supported by our regional office:

Severn Trent Services
1200 E. Georgia Avenue
Chickasha, Oklahoma 73018

Severn Trent Services is a leading supplier of water and wastewater solutions. The company offers a broad range of products and services concentrated around water including contract operating services; disinfection, instrumentation and filtration technologies and analytical services.

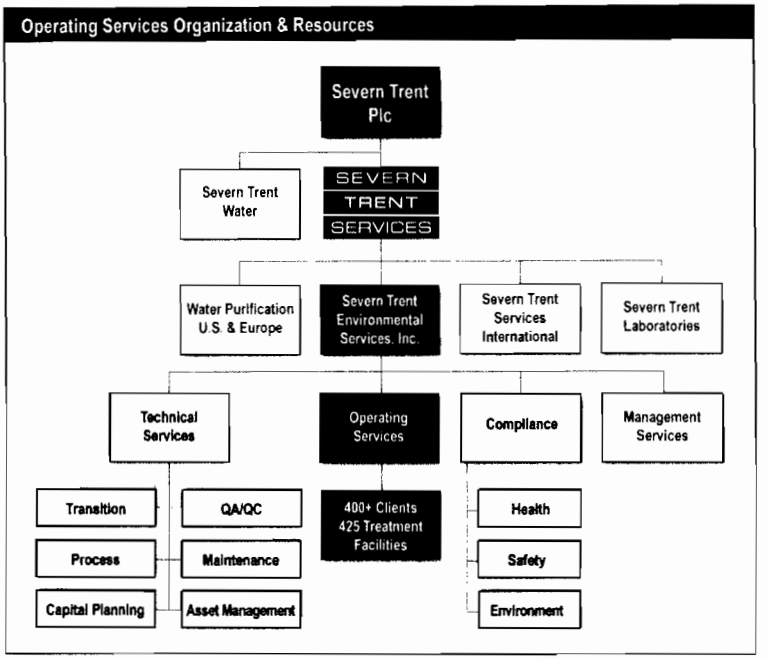
U.S. Presence



A founding member of the Water Partnership Council, Severn Trent has provided contract operations services in the U.S. continuously for 35 years. Building upon the experience of its predecessors, which date back to the 1970s, the company was incorporated in Texas in 1983. Since that time, Severn Trent has grown its presence in the United States and has expanded its operations through additional acquisitions and business development activities. We currently provide contract operations in 21 states and continue to grow to serve clients in additional states each year.

Severn Trent Services is a member of the Severn Trent Plc group of companies. Formed in 1974 as a regional, state-owned water authority in the UK's Midlands and mid Wales region, Severn Trent provides high quality water and wastewater services to more than 3.7 million households and businesses in the watershed areas of two of Britain's greatest rivers – the Severn and the Trent, from which the company adopted its name.

Following privatization from the UK government in 1989, Severn Trent set out on a path to build a products and services business – Severn Trent Services – based on its expertise in water, wastewater and environmental protection. Building the company involved acquisitions in the U.S. and UK that began in 1990 and has grown to a comprehensive portfolio of products designed to analyze, treat, measure, deliver and protect our valuable water resources. Headquartered in the United States, Severn Trent Services has operations worldwide employing more than 3,100 personnel and



providing water and wastewater services to communities and industrial customers around the globe.

Combined, the Severn Trent Plc group of companies employs 9,000 people and comprises the fourth largest water and wastewater treatment utility in the world, operating nearly 2,500 facilities and serving more than 20 million customers worldwide.

Subcontractors

Severn Trent does not plan to utilize any subcontractors to assist in day-to-day operations. However, from time to time, we may need the services of local firms to help with providing specialized equipment and specialized electrical or mechanical repairs that may be requested by the City. We will work with the City to identify qualified local subcontractors to perform such work as necessary at the facilities.

Affiliation

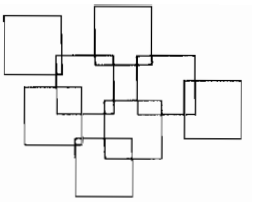
No Authority or City employee, Trustee or City Council member or other officer, employee or person who is payable in whole or in part from the Authority or the City has or had any direct or indirect personal interest in Severn Trent.

Financial Strength

The Severn Trent Services organization features a number of companies across several divisions and operations worldwide. In the U.S., Severn Trent revenues totaled $342 million as of March 2009.

We are also part of the Severn Trent Plc group of companies. Severn Trent Plc is a $2.8 billion publicly traded company on the London Stock Exchange that was listed in Forbes Magazine's ranking of the world's top 2000 companies in 2009. Severn Trent Plc is recognized as an industry leader in the global marketplace and has received the following recognition:

- The only water and wastewater company to be listed on the Global 100 of the most sustainable corporations in the world, a ranking that Severn Trent Plc has held for three consecutive years. Rankings are determined by Innovest Strategic Value Advisors, a financial institutional research firm based in New York, and are based upon how effectively companies manage environmental, social and governance risks and opportunities, relative to industry peers.



- Listed on the FTSE 100 Index, a share index of the 100 most highly capitalized companies listed on the London Stock Exchange
- Listed on the Dow Jones STOXX Sustainability Index, which tracks European sustainability leaders and is comprised of the leading 20% of the Dow Jones STOXX 600 Index
- A B1 rating in the Morley Fund Management Sustainability Matrix, which ranks FTSE 100 companies according to social and environmental criteria and provides a new measure of business sustainability. Companies are measured according to business sustainability and the vision and practices of management.

A copy of the three most recent annual reports for Severn Trent Plc are provided in Appendix E for your review.

Compliance

Severn Trent has an excellent record, having achieved well over 99% compliance with all regulatory requirements at our facilities. Our record is exemplary in the utility operations and maintenance industry. As is common to this industry, we have occasionally received notification that one of our facilities has exceeded certain limits of its permit parameters due to equipment malfunctions, loading problems or other circumstances beyond our control.

We will guarantee compliance, provided that the raw water characteristics and wastewater influent waste flows and loads fall within the design criteria of the treatment plants. If any fines or penalties result from errors or shortcomings that are attributable to our operational personnel, Severn Trent will be responsible for their payment.

Realizing the importance of tracking and monitoring regulatory compliance, Severn Trent has invested significant resources to ensure procedures are in place to meet these requirements. Our Technical Services Group is staffed with degreed personnel with many years of experience whose responsibility is to stay abreast of current and future regulatory requirements and provide the direction and recommendations on how best to comply. Sampling requirements are followed and the regulatory reports are submitted as required to the various regulatory agencies.

Regional Experience

Severn Trent has an established operational presence in Oklahoma, throughout the Western Region and across the United States. Severn Trent has ongoing projects throughout the region – in Oklahoma, Texas, New Mexico, Kansas, Arizona and California. Examples are provided on the following pages.

In addition to providing a complete list of our clients in Appendix A, we have provided highlights of some of our projects on the following pages.

PUBLIC NOTICE OF A REGULAR MEETING
OF THE AIRPORT AUTHORITY
TUESDAY, APRIL 20, 2010 AT 5:30 PM
CLINTON CITY HALL

AGENDA

Meeting status: Completed

1. Call to Order
2. Opening Prayer Dave Gerbrandt, First Mennonite Church
3. Consent Agenda
    A. Consider Approval of Minutes of April 6, 2010
4. Action Items:
    A. Consider Authorization to go to bid for Installation of Lights and Signage at Clinton Regional Airport
5. City Managers Report
6. Audience Participation
7. Adjournment
    A. Proceed to Public Works Authority Agenda

Filed this 16th Day of April, 2010 Posted on the bulletin board in the lobby of the Clinton City Hall on April 16, 2010 at 9:00 a.m.

AA040610

MINUTES OF AIRPORT AUTHORITY MEETING ON APRIL 6, 2010

Minutes of the regular meeting of the Chairman and Trustees of the Clinton Airport Trust Authority of Clinton, Oklahoma, Custer County, held in the City Council Room, City Hall on Tuesday, April 6, 2010 at 5:30 p.m. A notice of this meeting with agenda was posted on the bulletin board in the lobby of Clinton City Hall on April 2, 2010.

Chairman Allen Bryson called the meeting to order with the following present;

CHAIRMAN: Allen Bryson
TRUSTEES: Steve Jones, Bob Marcy, John Jordan, Terry Wheeler
CITY MANAGER: Grayson Bottom
CITY CLERK: Lisa Anders
CITY TREASURER: Debra Blanchard
DEPUTY CLERK: Rhonda Williams
CITY ATTORNEY: Absent
NEWS MEDIA: Gerald Green
OTHERS: David Crabtree, Charles Fry, Gene McCullough, Wade Anders and others.

Charles Murphy of the Free Will Baptist Church opened the meeting with prayer and Trustee Bob Marcy led the Pledge of Allegiance.

AGENDA ITEM NO. 3: CONSENT AGENDA

A. Minutes of the Regular Meeting of March 2, 2010
B. Consider Claims

Moved by Trustee Marcy and seconded by Trustee Jones, that Consent Agenda Item No. 3 (a-b) be approved.

Chairman put the motion to a roll call vote:

Aye: Marcy, Jones, Jordan, Wheeler, Bryson
Nay: None

Chairman declared the motion carried.

AGENDA ITEM NO. 4 ACTION ITEMS

None

AGENDA ITEM NO .5: CITY MANAGER'S REPORT

None

AGENDA ITEM NO. 6: AUDIENCE PARTICIPATION

None

AGENDA ITEM NO. 7: ADJOURNMENT

Moved by Trustee Wheeler and seconded by Trustee Jones that the meeting adjourn.

Chairman put the motion to a roll call vote.

Aye: Wheeler, Jones, Jordan, Marcy, Bryson
Nay: None

Chairman declared the meeting adjourned at 5:34 pm.

SOLICITATION FOR BIDS

Notice is hereby given that the City of Clinton will receive sealed bids in the office of the City Clerk, City Hall, 415 Gary Boulevard (P.O. Box 1177), Clinton, Oklahoma 73601 until 5:00 PM local time on the 4th day of May, 2010. Said bids will be opened at 5:30 PM in City Council Chambers at City Hall, Clinton, Oklahoma, for

Install Taxiway Lights and Signs

AIP Project 3-40-0021-009-2010
Clinton Regional Airport

Bids shall be made in accordance with the Solicitation for Bids, Information to Bidders, Plans and Specification and Bidder's Proposal, which are on file and available for examination at the Office of the City Clerk in City Hall, Clinton, Oklahoma and are made a part of this notice as though fully set forth herein and a copy of which may be obtained from Cobb Engineering Company, 4516 NW 36th Street, Oklahoma City, Oklahoma 73122, Telephone 405-415-9400. **A non-refundable fee of $100.00 per set will be required. Payment shall be by cash or check made payable to Cobb Engineering Company**. Bids filed with the City Clerk shall be publicly opened and considered by the City at the time stated above.

This project is being funded, in part, by the Federal Aviation Administration and is under and subject to Executive Order 11246 (September 24, 1965, and amendments) and to the Equal Opportunity Clause and Wage Rates set by the U.S. Department of Labor contained in the specifications and are available for examination in the office of the City Clerk, and the Bidder must supply all the information required by the bid or proposal form.

It is the policy of the Department of Transportation (DOT) that disadvantaged business enterprises as defined in 49 CFR Part 26 shall have the maximum opportunity to participate in the performance of contracts financed in whole or in part with Federal funds.

The proposed contract is subject to the Buy America provision under Section 9129 of the Aviation Safety and Capacity Expansion Act of 1990, as amended. Details of such requirement are contained in the Specifications.

All bidders and proposers shall make good faith efforts, as defined in Appendix A of 49 CFR Part 26, Regulations of the Office of the Secretary of Transportation, to subcontract 1.4 percent of the dollar value of the prime contract to small business concerns owned and controlled by socially and economically disadvantaged individuals (DBE). In the event that the bidder for this solicitation qualifies as a DBE, the contract goal shall be deemed to have been met. Individuals who are rebuttably presumed to be socially and economically disadvantaged included women, Blacks, Hispanics, Native Americans, Asian-Pacific Americans and Asian-Indian Americans. The apparent successful bidder (proposer) will be required to submit information concerning the DBE's that will participate in this contract. The information will include the name and address for each DBE, a description of the work to be performed by each named firm, and the dollar value of the contract (subcontract). If the bidder fails to achieve that contract goal as stated herein, it will be required to provide documentation demonstrating that it made good faith efforts in attempting to do so. A bid that fails to meet these requirements will be considered non-responsive.

The regulations and orders of the Secretary of Labor, OFCCP and FAR 152.61 require that the sponsor or his contractor(s) include, in invitation for bids or negotiations for contracts over $10,000, the following notices:

1. The proposed contract is under and subject to Executive Order 11246 of September 24, 1965, and to the Equal Opportunity Clause. The bidders (proposer's) attention is called to the "Equal Opportunity Clause"

and the "Standard Federal Equal Employment Opportunity Construction Contract Specifications" set forth in the Specifications.

2. The Bidder (Proposer) must supply all the information required by the bid or proposal form.

3. The successful bidder will be required to submit a Certification of Nonsegregated Facilities prior to award of the contract, and to notify prospective subcontractors of the requirements for such a Certification where the amount of the subcontract exceeds $10,000. Samples of the Certification and Notice to Subcontractor appear in the specifications.

4. Women will be afforded equal opportunity in all areas of employment. However, the employment of women shall not diminish the standards or requirements for the employment of minorities.

For contracts of $50,000 or more, a contractor having 50 or more employees, and his subcontractors having 50 or more employees and who may be awarded a subcontract of $50,000 or more, will be required to maintain an affirmative action program within 120 days of his commencement of the contract.

Bids received more that ninety-six (96) hours, excluding Saturdays, Sundays, and holidays, before the time set for opening of bids as well as bids received after the time set for opening of bids, will not be considered and will be returned unopened.

A cashier's check, a certified check, a surety bound or an irrevocable letter of credit in the amount of five percent (5%) of the bid shall accompany the sealed proposal of each bidder. Deposits will be returned to the unsuccessful bidders.

The City of Clinton reserves the right to reject any and all bids and to waive any or all informalities.

Upon receipt of an acceptable bid, the contract will be awarded within sixty (60) days after opening of bids and the written contract executed within ten (10) days thereafter.

There will be a pre-bid conference concerning this project at 10:00 AM , Wednesday, April 21, 2010 in the Terminal Building at Clinton Regional Airport, Clinton, Oklahoma.

Attendance at the Pre-Bid Conference is MANDATORY. Bids will NOT be accepted from contractors who do NOT have a representative attending the Pre-Bid Conference. No plans, specifications or bid documents will be issued after the Pre-Bid Conference. All bidders must visit and inspect the construction site and be familiar with the physical characteristics and conditions at the construction site.

City of Clinton

_____

PUBLIC NOTICE OF A REGULAR MEETING
OF THE CITY COUNCIL
TUESDAY, APRIL 20, 2010 AT 5:30 PM
CLINTON CITY HALL

AGENDA

Meeting status: Completed

1. Call to Order
2. Opening Prayer Dave Gerbrandt, First Mennonite Church
3. Consent Agenda
    A. Consider Approval of Minutes on April 6, 2010
4. Action Items:
    A. Consider Proclamation for Knights of Columbus
    B. Consider Proclamation regarding Foster Care Month
    C. Consider Disability Retirement request for John Weitkamp from Oklahoma Municipal Retirement Fund
    D. Consider Election of Trustees to the Oklahoma Municipal Assurance Group
5. City Managers Report
6. Audience Participation
7. Adjournment

Filed this 16th Day of April, 2010. Posted on the bulletin board in the lobby of the Clinton City Hall on April 16, 2010 at 29:00 a.m.

MINUTES OF THE CLINTON CITY COUNCIL
APRIL 6, 2010

Minutes of the regular meeting of the Mayor and City Council of the City of Clinton, Oklahoma, Custer County, held in the City Council Room, City Hall on Tuesday, April 6, 2010 at 5:30 p.m. A notice of this meeting with agenda was posted on the bulletin board in the lobby of Clinton City Hall on April 2, 2010.

Mayor Allen Bryson called the meeting to order with the following present;

MAYOR: Allen Bryson
COUNCIL: John Jordan, Steve Jones, Bob Marcy, Terry Wheeler
CITY MANAGER: Grayson Bottom
CITY CLERK: Lisa Anders
CITY TREASURER: Debra Blanchard
DEPUTY CITY CLERK: Rhonda Williams
CITY ATTORNEY: Ryan Meacham
NEWS MEDIA: Gerald Green
OTHERS: David Crabtree, Charles Fry, Gene McCullough, Wade Anders, Janna Harris, Mary Helen Jones and others.

Charles Murphy of the Free Will Baptist Church opened the meeting with prayer and Councilman Bob Marcy led the Pledge of Allegiance.

AGENDA ITEM NO. 3: CONSENT AGENDA

A. Minutes of Regular Meeting of March 2, 2010
B. Consider Claims

Moved by Councilman Marcy and seconded Councilman Jones, that Consent Agenda Item No. 3 (a-b) be approved.

Mayor put the motion to a roll call vote:

Aye: Marcy, Jones, Jordan, Wheeler, Bryson
Nay: None

Mayor declared the motion carried.

AGENDA ITEM NO. 4 ACTION ITEMS

4A. CONSIDER ORDINANCE NO. 923 REGARDING HOME OCCUPATION DEFINITIONS REGARDING SIGNAGE

City Manager Grayson Bottom explained that earlier the Council had approved an ordinance about signage. This ordinance is a follow-up to that with definitions clarifying the previous ordinance.

Assistant City Attorney Ryan Meacham said the previous ordinance had affected other areas in the code book and this cleans up some of the items.

Mayor Bryson pointed out a misspelled word in the ordinance and asked that it be corrected.

Motion was made by Councilman Jones and seconded by Councilman Wheeler to approve Ordinance No. 923 with the correction of spelling.

Mayor put the motion to a roll call vote:

Aye: Jones, Wheeler, Marcy, Jordan, Bryson
Nay: None

Mayor declared the motion carried.

Motion was made by Councilman Wheeler and seconded by Councilman Jones to approve the Emergency Clause for Ordinance No. 923.

Mayor put the motion to a roll call vote:

Aye: Wheeler, Jones, Jordan, Marcy, Bryson
Nay: None

Mayor declared the motion carried.

4B. CONSIDER ORDINANCE NO. 924 REGARDING ANNEXATION OF PROPERTY OWNED BY TROY LEE ALONG AIRPORT ROAD

City Manager Grayson Bottom explained that several years ago Troy Lee had requested that his home be annexed into the city limits. An ordinance was adopted and it has been treated as annexed since that time. He explained that the City later became aware that the legal description given was actually for the property behind the house. The ordinance presented tonight is actually for the house.

Motion was made by Councilman Marcy and seconded by Councilman Jordan to adopt Ordinance 924 annexing property owned by Troy Lee along Airport Road.

Mayor put the motion to a roll call vote:

Aye: Marcy, Jordan, Jones, Wheeler, Bryson
Nay: None

Mayor declared the motion carried.

4C. CONSIDER RESOLUTION 789 REGARDING CITY OF CLINTON'S POLICY ON USE OF CELL PHONES

City Manager Grayson Bottom explained that the proposed resolution is a policy statement for the City regarding the use of cell phones. He said this addresses any type of moveable equipment or vehicles with the exception of "hands free devices and emergency vehicles.

Councilman Wheeler asked about enforcing this for the entire town.

City Manger Bottom said to enforce this for the town, it would require an ordinance but he said that the state is in the process of preparing a law regarding cell phone usage.

Motion was made by Councilman Jones and seconded by Councilman Wheeler to approve Resolution No. 789 regarding City of Clinton's Policy on Use of cell phones.

Mayor put the motion to a roll call vote:

Aye: Jones, Wheeler, Marcy, Jordan, Bryson
Nay: None

Mayor declared the motion carried.

4D. CONSIDER COMMUNITY WILDFIRE PROTECTION PLAN GRANT APPLICATION WITH OKLAHOMA DEPARTMENT OF AGRICULTURE, FOOD AND FORESTRY SERVICE

City Manager Grayson Bottom said as a Storm Ready Community, Clinton can apply for additional grants.

Fire Chief Wade Anders said SWODA had notified the City of the availability of the $10,000.00 grant. He said they would prepare plans with maps for recommendations.

Janna Harris, representative of SWODA said SWODA would gather data and prepare the information for the grant which is a 100% grant.

Motion was made by Councilman Jordan and seconded by Councilman Wheeler to approve the preparation of the grant application for the Community Wildfire Protection Plan with the Oklahoma Department of Agriculture, Food and Forestry Services.

Mayor put the motion to a roll call vote:

Aye: Jordan, Wheeler, Jones, Marcy, Bryson
Nay: None

Mayor declared the motion carried.

4E. CONSIDER MEMORANDUM OF UNDERSTANDING WITH SOUTH WESTERN OKLAHOMA DEVELOPMENT AUTHORITY REGARDING COMMUNITY WILDFIRE PROTECTION PLAN

City Manager Grayson Bottom said that SWODA and the City would partner together on this project. The Memorandum of Understanding would authorize SWODA to act on the behalf of the City of Clinton.

Motion was made by Councilman Jones and seconded by Councilman Marcy to approve the Memorandum of Understanding with South Western Oklahoma Development Authority regarding Community Wildfire Protection Plan.

Mayor put the motion to a roll call vote:

Aye: Jones, Marcy, Jordan, Wheeler, Bryson
Nay: None

Mayor declared the motion carried.

4F. CONSIDER PROCLAMATION DECLARING APRIL AS FAIR HOUSING MONTH

City Manager Grayson Bottom explained that the proclamation is presented annually for Fair Housing Month. He said this allows the City to quality for criteria in other grant applications.

Motion was made by Councilman Marcy and seconded by Councilman Wheeler to approve the proclamation declaring April as Fair Housing Month.

Mayor put the motion to a roll call vote:

Aye: Marcy, Wheeler, Jordan, Jones, Bryson
Nay: None

Mayor declared the motion carried.

5. CITY MANAGER'S REPORT

City Manager Grayson Bottom reported that work has begun on the budget for the 2010-2011 fiscal year.

Fire Chief Wade Anders reported that storm warning sirens are being tested on each Friday at noon. He emphasized that they are outside warning devices and not designed for inside alarms. He suggested citizens look into a weather radio and said there are storm radio grants that could be applied for.

Mayor Bryson asked about the telephone notification program.

City Manager Grayson Bottom said the system takes about 15 to 20 minutes to complete the notification calls. He said lead time would be necessary for the phone notification and it could be used if time allows.

Public Works Director Arnold Adams announced that April 17th would be the City Wide Cleanup Day and that dumpsters would be place around town for this event.

6. AUDIENCE PARTICIPATION

None

AGENDA ITEM NO. 7: ADJOURNMENT

Moved by Councilman Jones and seconded Councilman Wheeler to adjourn the meeting.

Mayor put the motion to a roll call vote:

Aye: Jones, Wheeler, Jordan, Marcy, Bryson
Nay: None

Mayor declared the meeting adjourned at 6:15 P.M.

ORDINANCE NO. 923

ORDINANCE AMENDING SECTION 11-1-5 OF THE CLINTON CITY CODE TO MODIFY THE HOME OCCUPATION DEFINITION REGARDING SIGNAGE AND DECLARE AN EMERGENCY

WHEREAS, the City of Clinton adopted a Sign Ordinance, codified as Clinton City Code10-8-1 et seq;

WHEREAS, there were pre-existing regulations for signage relating to Home Occupations;

WHEREAS, the City of Clinton intends to make the regulations uniform;

NOW THEREFORE be it ordained by the Council of the City of Clinton, Oklahoma as follows:

Section 11-1-5 Definition be amended to read:

> HOME OCCUPATION. Any occupation or profession carried on by the inhabitants which is clearly incidental and secondary to the use of the dwelling for dwelling purposes, which does not change the character thereof, and which is conducted entirely within the main or accessory buildings; provided, that no trading in merchandise is carried on and in connection with which there is no display of merchandise or sign other than two (2) nonilluminated nameplates not more than two (2) total square fee in area attached to the main or accessory building, and no mechanical equipment is used or activity is conducted which creates any noise, dust, odor or electrical disturbance beyond the confines of the lot on which such occupation is conducted. The conducting of a beauty or barbershop, tearoom or restaurant, rest home or clinic, doctor's or dentist's office, childcare center, tourist home, or cabinet, metal or auto repair shop shall not be deemed a "home occupation".

WHEREFORE, an emergency is hereby declared to exist and this ordinance shall be in full force and effect immediately from and after its passage and proof of publication.

Passed and approved this 6 day of April, 2010.

ALLEN BRYSON, Mayor

ATTEST:

LISA ANDERS, City Clerk

ORDINANCE NO. 924

AN ORDINACE ANNEXING TO THE CITY OF CLINTON, OKLAHOMA CERTAIN TRACT OF LAND SITUATED IN THE NORTHEAST QUARTER OF THE NORTHEAST QUARTER (NE4NE4) OF SECTION THIRTEEN, TOWNSHIP 12 NORTH, RANGE 17 WEST OF THE INDIAN MERIDIAN (13-12-17) CUSTER COUNTY, OKLAHOMA CONTAINING .826 ACRES MORE OR LESS.

WHEREAS, the City Council of the City of Clinton, Oklahoma, deems it proper to annex the property hereinbelow described and that such annexation will rebound to the benefit of said City of Clinton, and,

WHEREAS, the owners of the land lying within the area proposed for annexation have submitted a request to the City of Clinton that the subject property be annexed by and to the City of Clinton, and hereby made a part of the land area within the corporate boundaries of the City of Clinton, and,

WHEREAS, the subject property is hereby described as:

A tract of land lying in the Northeast Quarter of the Northeast Quarter (NE4NE4) of Section 13, Township 12 North, Range 17 West of the Indian Meridian, Custer County, Oklahoma, described by metes and bounds as follows: Beginning at a point 861.40 feet North of the Southeast corner of said NE1/4 NE1/4; thence North and along the East line of said NE1/4NE1/4 a distance of 150.00 feet; thence West a distance of 240.00 feet; thence South a distance of 150.00 feet; thence East a distance of 240.00 feet to the point of beginning, containing 0.826 acres more or less.

NOW, THEREFORE, be it ordained by the City Council of the City of Clinton, Oklahoma

SECTION I. The subject property is hereby annexed and added to the City of Clinton, Oklahoma.

SECTION II. The subject property shall be zoned A-1 Agricultural District.

SECTION III. It is deemed and declared necessary for the preservation of the public health, peace and safety that the subject property should be annexed and zoned from the after its passage, approval and publication.

PASSED AND APPROVED this 6th day of April, 2010.

Allen Bryson, Mayor

ATTEST:

Lisa Anders, City Clerk

PROCLAMATION

WHEREAS, the Knights of Columbus are conducting a statewide campaign to raise funds for the Center of Family Love for the adult developmentally disabled located in Okarche, Oklahoma and Western Oklahoma Special Olympics;

WHEREAS, this project is in its 33rd year and has significantly helped in the establishment of the center as well as with the Western Oklahoma Special Olympics;

WHEREAS, St. Mary's Knights of Columbus Council 3101 would appreciate support to help make the 2010 campaign for developmentally disabled and Special Olympics a success by declaring May 1 through May 15, 2010 Knights of Columbus Tootsie Roll Fundraiser week for the developmentally disabled.

NOW, THEREFORE, I Allen Bryson, Mayor of Clinton, Oklahoma, do hereby proclaim the week of May 1, through May 15, 2010 Knights of Columbus Tootsie Roll Fundraiser week.

IT WITNESS WHEREOF, I have hereunto set my hand and caused the great seal of the City of Clinton, Oklahoma to be affixed.

_____
Allen Bryson, Mayor

ATTEST:

_____
Lisa Anders, City Clerk

Foster Care
change a lifetime

Foster Care Month May 2010

WHEREAS, the family, serving as the primary source of love, identity, self-esteem and support, is the very foundation of our communities and our State, and

WHEREAS, in *Custer County* there are 122 children and youth in foster care being provided with a safe, secure and stable home along with the compassion and nurture of a foster family, and

WHEREAS, all young people in foster care need a meaningful connection to a caring adult who becomes a supportive and lasting presence in their lives, and

WHEREAS, foster, kinship and adoptive families, who open their homes and hearts and support children whose families are in crisis, play a vital role in helping children and families heal and reconnect thereby launching young people into successful adulthood, and

WHEREAS, dedicated foster families frequently adopt foster children, resulting in a greater need for more foster families, and

WHEREAS, there are numerous individuals, public and private organizations who work to increase public awareness of the needs of children in and leaving foster care as well as the enduring and valuable contribution of foster parents, and the foster care "system" is only as good as those who choose to be part of it,

NOW, THEREFORE, I, Allen Bryson, by virtue of the authority vested in me as *Mayor* of *Clinton, Ok,* do hereby proclaim May as FOSTER CARE MONTH in *Clinton* and urge all citizens to come forward and do something positive that will help *change a lifetime* for children and youth in foster care.

Signed on April 20, 2010

_____

Allen Bryson, Mayor

OMAG
Oklahoma Municipal
Assurance Group

DATE: April 7, 2010

SUBJECT: Election of Two Trustees

Herein is the **OFFICIAL BALLOT** for the governing body of your municipality to use in electing two (2) members to the Board of Trustees of the Oklahoma Municipal Assurance Group for three-year terms commencing July 1, 2010.

Trustees whose terms expire on June 30, 2010 are:

Mr. Mike Bailey, City Clerk-Treasurer of Bartlesville
Mr. Brant Shallenburger, Mayor of Claremore

Trustees whose terms expire on June 30, 2011 are:

Mr. Earl Burson, City Manger of Harrah
Ms. Janice Cain, City Administrator of Marlow
Ms. Pam Polk, City Manager of Collinsville

Trustees whose terms expire on June 30, 2012 are:

Mr. Wilt Brown, City Manager of Hobart
Ms. Patti Kusel-Shelite, Town Clerk-Treasurer of Fort Cobb

PLEASE BE ADVISED THAT THE FAILURE TO PROPERLY SUBMIT THIS BALLOT WILL INVALIDATE THE BALLOT!

Your Ballot must be:

(1) Signed by the Mayor;
(2) Attested by the City Clerk; and
(3) Returned to OMAG no later than May 31, 2010 by: (1) sending a facsimile of the ballot to OMAG at (405) 525-5888; (2) sending the ballot to Karen Jones at kjones@omag.org; or (3) sending OMAG the ballot by certified mail.

4130 N. Lincoln Blvd.
Oklahoma City, Oklahoma
73105-5209
405/525-6624
800-234-9461
fax: 405/525-5888
www.omag.org

BALLOT

OKLAHOMA MUNICIPAL ASSURANCE GROUP
2010 Election of Two Trustees

The biographical sketch for each nominee was written by the person(s) who made the nomination. Nominees are listed in alphabetical order. YOU MAY VOTE FOR TWO (2) NOMINEES.

___ **MICHAEL BAILEY, City Clerk/Treasurer, City of Bartlesville.** Michael graduated from Langston University with a Bachelor's Degree in Accounting and is a licensed CPA. Michael is the City Clerk/Treasurer & Finance Director for the City of Bartlesville and has worked for the City since 2005. Prior to working for the City of Bartlesville Michael served three years as an independent auditor for municipalities in northeast Oklahoma. Michael is also a current OMAG Trustee who has served since 2007 and serves on the boards of many other State associations. **(The City of Bartlesville participates in the Municipal Property Protection Plan and the Municipal Liability Protection Plan.)**

___ **REBECCA BYERS, Finance Director, City of Bixby.** 13 years with the city. Certified Public Accountant. Master's Degree in Accounting and Financial Analysis from Northeastern State University. Certified Public Finance Administrator. Certified Public Funds Investment Manager. **(The City of Bixby participates in the Municipal Workers' Compensation Plan, the Municipal Liability Protection Plan and the Municipal Property Protection Plan.)**

___ **HUTCH HIBBARD, Councilman, City of The Village.** Currently serve on The Village City Council. Previously served on The Village Planning Commission. I have served as a Sales Representative for Stanley Security Solutions for three years and am currently a Territory Manager. I am one of the company's top salesmen. B.S. Oklahoma University, Communications, 2002. **(The City of The Village participates in the Municipal Workers' Compensation Plan, the Municipal Liability Protection Plan, and the Municipal Property Protection Plan.)**

___ **BRANT SHALLENBURGER, Mayor, City of Claremore.** Brant Shallenburger has served on the OMAG board for four years and is seeking reelection. He is an attorney in private practice, City of Claremore Mayor, and a board member of the Indian Nation Council of Governments and the Grand Gateway Economic Development Authority. Shallenburger is also a member of the Oklahoma Conference of Mayors. **(The City of Claremore participates in the Municipal Liability Protection Plan and the Municipal Workers' Compensation Plan.)**

___ **JOHN SHEPPARD, City Manager/Treasurer, City of Walters.** BS degree from OSU, 25 years in the electric utility industry before becoming City Manager, managed employee benefits for 5 organizations, established a self insured Workers Compensation Plan, developed medical insurance bid criteria, responsible for all insurance policies including truck transportation, inland marine, ocean marine, basic perils, etc. Currently in my 7th year as City Manager and Treasurer for the City of Walters. **(The City of Walters participates in the Health Plan, the Municipal Liability Protection Plan, and the Municipal Property Protection Plan.)**

___ **GAYLORD Z. THOMAS, Councilmember, City of Guthrie.** Executive Director of State Board of Examiners for Long Term Care Administrators; served on Guthrie's Planning Commission and Historic Preservation Committee; City of Guthrie Street Committee Chairperson; Guthrie-Edmond Regional Airport Board Member (Elected 2009); Masters in Business; Bachelors from USAF Academy; USAF Retired. **(The City of Guthrie participates in the Workers' Compensation Plan, the Municipal Liability Protection Plan, and the Municipal Property Protection Plan.)**

Ballot cast for the governing body of the municipality of _____

Signed: _____
Mayor

Attested: _____ Date: _____, 2010
Clerk

SEE REVERSE FOR SUBMISSION INSTRUCTIONS

PUBLIC NOTICE OF A REGULAR MEETING
OF THE RECREATIONAL AUTHORITY
TUESDAY, APRIL 20, 2010 AT 5:30 PM
CLINTON CITY HALL

AGENDA

Meeting status: Completed

1. Call to Order
2. Opening Prayer Dave Gerbrandt First Mennonite Church
3. Consent Agenda
    A. Consider Approval of Minutes on April 6, 2010
4. Action Items:
    A. Consider Proposal for Rates for Clinton Municipal Swimming Pool
5. City Managers Report
6. Audience Participation
7. Adjournment

Filed this 16th Day of April, 2010. Posted on the bulletin board in the lobby of the Clinton City Hall on April 16, 2010 at 9:00 a.m.

MINUTES OF RECREATIONAL AUTHORITY MEETING, APRIL 6, 2010

Minutes of a regular meeting of the Chairman and Trustees of the Clinton Recreational Trust Authority of Clinton, Oklahoma, Custer County, held in the City Council Room, City Hall on Tuesday, April 6, 2010 at 5:30 p.m. A notice of this meeting with agenda was posted on the bulletin board in the lobby of Clinton City Hall on April 2, 2010.

Chairman Bryson called the meeting to order with the following present;

CHAIRMAN: Allen Bryson
TRUSTEES: Steve Jones, Bob Marcy, John Jordan, Terry Wheeler
CITY MANAGER: Grayson Bottom
CITY CLERK: Lisa Anders
CITY TREASURER: Debra Blanchard
DEPUTY CLERK: Rhonda Williams
CITY ATTORNEY: Absent
NEWS MEDIA: Gerald Green
OTHERS: David Crabtree, Charles Fry, Gene McCullough, Wade Anders and others.

Charles Murphy of the Free Will Baptist Church opened the meeting with prayer and Trustee Bob Marcy led the Pledge of Allegiance.

AGENDA ITEM NO. 3: CONSENT AGENDA

A. Minutes of the Regular Meeting of March 2, 2010
B. Consider Claims

Moved by Trustee Marcy and seconded by Trustee Jones, that Consent Agenda Item No. 3 (a-b) be approved.

Chairman put the motion to a roll call vote:

Aye: Marcy, Jones, Wheeler, Jordan, Bryson
Nay: None

Chairman declared the motion carried.

AGENDA ITEM NO. 4 ACTION ITEMS

None

AGENDA ITEM NO .5: CITY MANAGER'S REPORT

City Manager Grayson Bottom reported on the emphasis of April as Good Health Month. He explained that Health and Fitness Coordinator is implementing the Aloha Challenge which is a walking program. City employees are wearing pedometers and keeping track of their steps for the month of April.

AGENDA ITEM NO. 6: AUDIENCE PARTICIPATION

None

AGENDA ITEM NO. 7: ADJOURNMENT

Moved by Trustee Wheeler and seconded by Trustee Jones that the meeting adjourn.

Chairman put the motion to a roll call vote

Aye: Wheeler, Jones, Jordan, Marcy, Bryson
Nay: None

Chairman declared the meeting adjourned at 5:33 pm.

26 Mar 10

MEMORANDUM THRU Grayson Bottom City Manager

OK - GB

For Council Members, City of Clinton

SUBJECT: Increasing Admission/ Summer Pass Rates for Clinton Municipal Pool

1. Currently we are charging $3.00 for patrons entering the pool without a membership. Passes for the summer are $75.00 individual and $100.00 for family.

2. I recommend increasing to $4.00 and $3.00 to seniors. The passes would be $100.00 individual and $150.00 for family. I ask all of this for the following reasons:

a. At our current rate of $3.00 per individual, we are giving patrons with a single pass a $105.00 discount. This is on the figure that a person comes to the pool a minimum of 5 days a week. If we would increase the price to $100.00 for an individual we would gain $25.00 per pass.

b. The second is the Family Pass which is $100.00. The majority of families that purchase the pass has at least 2 children. Using the same figure they are receiving a $260.00 discount. I would like for us to increase this pass to $150.00. Even by doing this the family is receiving a $210.00 discount. We gain $50.00 per pass.

c. With the increase in prices, I am offering more programs for everyone. This is to include Family Night, Water Aerobics, Swimming Lessons, Lifeguard Classes and more. Pass holders will receive discounts on most all programs offered.

3. POC for this memorandum is the undersigned at kwermy@hotmail.com/ (P) 323-4572.

KRIS WERMY
PROGRAM COORDINATOR/
POOL MANAGER
PARK AND RECREATION