PUBLIC NOTICE OF A REGULAR MEETING
OF THE PUBLIC WORKS AUTHORITY
TUESDAY, APRIL 15, 2008 AT 5:30 PM
CLINTON CITY HALL

AGENDA

Meeting status: Completed

1. Call to Order
2. Opening Prayer Dave Gerbrandt, First Mennonite Church
3. Consent Agenda
    A. Consider Approval of Minutes of Regular Meeting on April 1, 2008
4. Action Items:
    A. Request authorization to purchase a tractor for the Wastewater Treatment Plant
    B. Request authorization to go to bid for a Wastewater Treatment Plant Pickup
5. City Managers Report
6. Recognition of Registered Audience
7. Adjournment

Filed this 11th Day of April, 2008. Posted on the bulletin board in the lobby of the Clinton City Hall on April 11, 2008 at 1:30 p.m.

PW040108

MINUTES OF THE PUBLIC WORKS AUTHORITY MEETING, APRIL 1, 2008

Minutes of the regular meeting of the Chairman and Trustees of the Clinton Public Works Authority of Clinton, Oklahoma, Custer County, held in the City Council Room, City Hall on Tuesday, April 1, 2008 at 5:30 P.M. A notice of this meeting with agenda was posted on the bulletin board in the lobby of Clinton City Hall on March 28, 2008.

Chairman Norman called the meeting to order with the following present;

CHAIRMAN: Lynn Norman
TRUSTEES: Mark Hendrickson, Terry Wheeler, Allen Bryson
ABSENT: Bob Marcy
CITY MANAGER: Grayson Bottom
CITY CLERK: Lisa Anders
CITY TREASURER: Debra Blanchard
DEPUTY CLERK: Rhonda Williams
CITY ATTORNEY: Absent
NEWS MEDIA: Gerald Green
OTHERS: Bob Gauger, Brad Aneshansley, Amy Fiegner, Linda Lau and others.

Trustee Allen Bryson opened the meeting with prayer and Chairman Lynn Norman led the Pledge of Allegiance.

AGENDA ITEM NO. 3: CONSENT AGENDA

A. Minutes of the Regular Meeting of March 18, 2008
B. Claims

Moved by Trustee Bryson and seconded by Trustee Wheeler, that Consent Agenda Item No. 3 (a-b) be approved.

Chairman put the motion to a roll call vote:

Aye: Bryson, Wheeler, Hendrickson, Norman
Nay: None

Chairman declared the motion carried.

AGENDA ITEM NO. 4 ACTION ITEMS

None

AGENDA ITEM NO .5: CITY MANAGER'S REPORT

None

AGENDA ITEM NO. 6: RECOGNITION OF REGISTERED AUDIENCE

None

AGENDA ITEM NO. 7: ADJOURNMENT

Moved by Trustee Hendrickson and seconded by Trustee Bryson that the meeting adjourn.

Chairman put the motion to a roll call vote

Aye: Hendrickson, Bryson, Wheeler, Norman
Nay: None

Chairman declared the meeting adjourned at 5:32 pm.

Memorandum

To: Grayson Bottom

CC: Bob Gauger

From: Terry Gathers

Date: 4/11/2008

Re: Tractor

The Wastewater Plant is in need of a new tractor. Currently one of the tractors being used at the plant needs a lot of work done on it. It is my opinion that it will cost more to fix this tractor than it is worth. This tractor is used to spread sludge, and will double for pulling the disc when necessary. This tractor is an approved budgeted item. We need to purchase a different tractor as soon as we can.

If there are any other questions on this matter, please let me know.

Thanks,

Terry D. Gathers

Terry Gathers

Memorandum

To: Grayson Bottom

CC: Bob Gauger

From: Terry Gathers

Date: 4/11/2008

Re: Pickup for Wastewater Plant

The Wastewater Plant is in need of a new pickup. Currently one of the pickups that was used at the plant has been surplused and is scheduled for sale. The other pickup we have, is not running. We have been using our own vehicles to do city work. This pickup is an approved budgeted item. We need to purchase the new pickup as soon as we can. This pickup will be used to take samples to Oklahoma City, as well as other duties that need to be done.

If there are any other questions on this matter, please let me know.

Thanks,

Terry D. Gathers

Terry Gathers

PUBLIC NOTICE OF A REGULAR MEETING
OF THE CITY COUNCIL
TUESDAY, APRIL 15, 2008 AT 5:30 PM
CLINTON CITY HALL

AGENDA

Meeting status: Completed

1. Call to Order
2. Opening Prayer Dave Gerbrandt, First Mennonite Church
3. Consent Agenda
    A. Consider Approval of Minutes of Regular Meeting on April 1, 2008
4. Action Items:
    A. Consider Bids for City Hall Vehicle
    B. Consider Bids for Striping & Pavement Marking
    C. Consider Proclamation declaring April as Fair Housing Month
    D. Consider Change Order #1 with CGC, LLC regarding Bid Package #4 for $32,800.00 for Acme Brick Park Project
    E. Consider Change Order #3 with Williams Electric regarding Bid Package #5 for $19,047.00 for Acme Brick Park Project
    F. Consider Expenditure of funds for Mowing Equipment from Capital Improvement Fund
5. City Managers Report
6. Recognition of Registered Audience
7. Adjournment

Filed this 11th Day of April, 2008. Posted on the bulletin board in the lobby of the Clinton City Hall on April 11, 2008 at 1:30 p.m.

MINUTES OF THE CLINTON CITY COUNCIL
APRIL 1, 2008

Minutes of the regular meeting of the Mayor and City Council of the City of Clinton, Oklahoma, Custer County, held in the City Council Room, City Hall on Tuesday, April 1, 2008 at 5:30 p.m. A notice of this meeting with agenda was posted on the bulletin board in the lobby of Clinton City Hall on March 28, 2008.

Mayor Lynn Norman called the meeting to order with the following present;

MAYOR: Lynn Norman
COUNCIL: Mark Hendrickson, Terry Wheeler, Allen Bryson
ABSENT: Bob Marcy
CITY MANAGER: Grayson Bottom
CITY CLERK: Lisa Anders
CITY TREASURER: Debra Blanchard
DEPUTY CITY CLERK: Rhonda Williams
CITY ATTORNEY: Absent
NEWS MEDIA: Gerald Green
OTHERS: Bob Gauger, Brad Aneshansley, Amy Fiegner, Linda Lau and David Crabtree.

Councilman Allen Bryson opened the meeting with prayer and Mayor Lynn Norman led the Pledge of Allegiance.

AGENDA ITEM NO. 3: CONSENT AGENDA

A. Minutes of Regular Meeting of March 18, 2008
B. Consider Claims

Moved by Councilman Wheeler and seconded Councilman Hendrickson, that Consent Agenda Item No. 3 (a-b) be approved.

Mayor put the motion to a roll call vote:

Aye: Wheeler, Hendrickson, Bryson, Norman
Nay: None

Mayor declared the motion carried.

AGENDA ITEM NO. 4 ACTION ITEMS

AGENDA ITEM 4A. APPOINTMENT TO FILL UNEXPIRED TERM ON BOARD OF ADJUSTMENTS

Mayor Norman recommended the appointment of Brian Aneshansley to fill the unexpired term of Eddie Peck on the Board of Adjustments.

Motion was made by Councilman Bryson and seconded by Councilman Wheeler to confirm the appointment of Brian Aneshansley to the Board of Adjustment as recommended by Mayor Norman.

Mayor put the motion to a roll call vote:

Aye: Bryson, Wheeler, Hendrickson, Norman
Nay: None

Mayor declared the motion carried.

AGENDA ITEM 4B. CONSIDER ORDINANCE 907 REGARDING ANNEXATION OF CITY PROPERTY

City Manager Bottom said since the first readying of Ordinance 907 at the previous meeting, no one has contacted him recommending changes so it is being presented as read.

Motion was made by Councilman Bryson and seconded by Councilman Wheeler to approve Ordinance 907 regarding the annexation of City property on the south and east side of the Clinton Cemetery.

Mayor put the motion to a roll call vote:

Aye: Bryson, Wheeler, Hendrickson, Norman
Nay: None

Mayor declared the motion carried.

Motion was made by Councilman Hendrickson and seconded by Councilman Bryson to approve the emergency clause to Ordinance 907.

Mayor put the motion to a roll call vote:

Ay: Hendrickson, Bryson, Wheeler, Norman
Nay: None

Mayor declared the motion carried.

AGENDA ITEM 4C. CONSIDER ORDINANCE 908 REGARDING SALE OF LOW POINT BEER

City Manager Grayson Bottom said since the first reading of Ordinance 908 at the previous meeting, no one has contacted him recommending changes so it is also being presented as read.

Councilman Hendrickson said someone had contacted him about establishing a minimum find for the clerks selling the beer but that he was please with the presented ordinance.

Motion was made by Councilman Hendrickson and seconded by Councilman Bryson to approve Ordinance 908 regarding the sale of low point beer.

Mayor put the motion to a roll call vote:

Aye: Hendrickson, Bryson, Wheeler, Norman
Nay: None

Mayor declared the motion carried.

Motion was made by Councilman Hendrickson and seconded by Councilman Bryson to approve the emergency clause for Ordinance 908.

Mayor put the motion to a roll call vote;

Aye: Hendrickson, Bryson, Wheeler, Norman
Nay: None

Mayor declared the motion carried.

4D. CONSIDER INTERGOVERNMENTAL AGREEMENT WITH OKLAHOMA DEPARTMENT OF TRANSPORTATION REGARDING ROAD MAINTENANCE

City Manager Grayson Bottom explained that the City has approved this agreement with ODOT in the past but we did not have one last year. He said negotiations had been made regarding the scope of work and the dollar amount, $50,000.00, of the contract. He said the scope of work will not meet the contract amount.

Motion was made by Councilman Wheeler and seconded by Councilman Hendrickson to approve the intergovernmental agreement with Oklahoma Department of Transportation regarding road maintenance.

Mayor put the motion to a roll call vote:

Aye: Wheeler, Hendrickson, Bryson, Norman
Nay: None

Mayor declared the motion carried.

4E. CONSIDER REQUEST TO APPLY FOR LOCAL GOVERNMENT CHALLENGE GRANT WITH OKLAHOMA ARTS COUNCIL

City Manager Grayson Bottom said the request is for funding of the June 2009 arts festival.

Arts Council President Linda Lau expressed her appreciation for the past support the City has given to the Arts Council. She said this is an opportunity for the community and the plans include an additional day for the festival.

Motion was made by Councilman Bryson and seconded by Councilman Wheeler to approve the request to apply for the Local Government Challenge Grant with the Oklahoma Arts Council.

Mayor put the motion to a roll call vote:

Aye: Bryson, Wheeler, Hendrickson, Norman
Nay: None

Mayor declared the motion carried.

5. **CITY MANAGER'S REPORT**

None

AGENDA ITEM NO. 7: ADJOURNMENT

Moved by Councilman Wheeler and seconded Councilman Hendrickson, to adjourn the meeting.

Mayor put the motion to a roll call vote:

Aye: Wheeler, Hendrickson, Bryson, Norman
Nay: None

Mayor declared the meeting adjourned at 5:50 P.M.

NOTICE TO BIDDERS

The City of Clinton is accepting bids for the purchase of a 2007 or 2008 SUV Program type vehicle for City Hall. A 1999 Ford Winstar minivan with less than 72,500 miles will be traded in on the purchase. All bids are to be submitted in sealed envelopes clearly marked "SUV Vehicle" to the office of the City Clerk, 415 Gary Boulevard P.O. Box 1177, Clinton, OK 73601 no later than 5:30 P.M. Tuesday, April 15, 2008. Specifications can be obtained at the City Clerk's office, City Hall, Clinton, Oklahoma or call 580-323-0217 between the hours of 8:00 a.m. and 5:00 P.M. Monday through Friday. Bids will be publicly opened at 5:30 P.M. on Tuesday, April 15, 2008 at a public meeting of the Clinton City Council. The City of Clinton reserves the right to reject any or all bids.

BID NOTICE

Notice is hereby given that the Clinton City Council, Clinton, OK is seeking sealed bids for street striping and pavement marking:

DOWNTOWN STREET STRIPING AND PAVEMENT MARKING
CLINTON, OK

Sealed bids shall be submitted to the Office of the City Clerk, 415 Gary Boulevard, Clinton, Oklahoma, 73601, no later than Tuesday, April 15, 2008 at 5:30 P.M. in a sealed envelope marked **"STREET STRIPING & PAVEMENT MARKING".**

Properly submitted bids will be opened for consideration at a regular meeting of the Clinton City Council of Clinton, Oklahoma at 5:30 P.M. Tuesday, April 15, 2008.

All bids shall be firm for 30 days. Bids shall be submitted based upon specifications and contract documents that may be obtained from the Office of the City Clerk, 415 Gary Boulevard, Clinton, Oklahoma, 73601 (580) 323-0265. Questions regarding bid specifications can be answered by Bob Gauger, Assistant City Manager at (580) 323-0217.

The Clinton City Council reserves the right to reject any and all bids and to accept the bid that best meets the needs of the Clinton City Council.

All bidders are invited to attend the bid opening.

Grayson Bottom
City Manager
City of Clinton, OK

CITY OF CLINTON

PROCLAMATION

WHEREAS, it is illegal under the Fair Housing Act to discriminate because of race, color, religion, sex, handicap, familial status, or national origin, or intention to make any such preference, limitation or discrimination in housing; and

WHEREAS, the City of Clinton, Oklahoma shall not knowingly tolerate discrimination in housing within the City of Clinton;

NOW THEREFORE, as Mayor of the City of Clinton, I hereby declare that the month of April shall henceforth be recognized as Fair Housing Month, to be honored annually and continuously, in the spirit and intent of fair housing for all residents of the City of Clinton.

PROCLAIMED THIS _____ DAY OF _____, 2008.

_____

Mayor

ATTEST:

_____

City Clerk

CITY SEAL

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Change Order - Construction Manager-Adviser Edition

PROJECT *(Name and address):*
ACME Brick Park
Modelle Ave.
Clinton, OK 73601

TO CONTRACTOR *(Name and address):*
CGC, LLC.
PO Box 509
Purcell, OK 73080

CHANGE ORDER NUMBER: 001
INITIATION DATE:

PROJECT NUMBERS: 0522B /
CONTRACT DATE: 2/06/2007
CONTRACT FOR: Bid Pkg # 4

OWNER: ☐
CONSTRUCTION MANAGER: ☐
ARCHITECT: ☐
CONTRACTOR: ☐
FIELD: ☐
OTHER: ☐

THE CONTRACT IS CHANGED AS FOLLOWS:

Plan design and specifications call for a submersible main pump for retrieving irrigation water from pond. This change order replaces the submersible pump with a vertical turbine. This upgrade allows more efficient use of water supply and greater volume capacity during sever fluctuations of water surface elevation at peak usage months. The cost of the upgrade is $6,800. This change order also adds a floating intake and filtration system. The filtration system was recommended by the design engineer with the proposed system to be recommended by the irrigation contractor. The filtration system is needed to filter any debris that may enter the irrigation lines and clog the field irrigation heads. The total cost for the filtration system is $26,000. This Change Order raises the contract amount by $32,800.00

The original Contract Sum was	$	284,000.00
Net change by previously authorized Change Orders	$	0.00
The Contract Sum prior to this Change Order was	$	284,000.00
The Contract Sum will be increased by this Change Order in the amount of	$	32,800.00
The new Contract Sum including this Change Order will be	$	316,800.00

The Contract Time will be increased by Zero (0) days.
The date of Substantial Completion as of the date of this Change Order therefore is .

NOTE: This summary does not reflect changes in the Contract Sum, Contract Time or Guaranteed Maximum Price which have been authorized by Construction Change Directive.

NOT VALID UNTIL SIGNED BY THE OWNER, CONSTRUCTION MANAGER, ARCHITECT AND CONTRACTOR.

Value Added Management, LLC
CONSTRUCTION MANAGER *(Firm name)*
PO Box 834, Clinton, OK 73601
ADDRESS

BY *(Signature)*
Monte Goucher, P.E.
(Typed name) **DATE:**

CGC, LLC.
CONTRACTOR *(Firm name)*
PO Box 509, Purcell, OK 73080
ADDRESS

BY *(Signature)*

(Typed name) **DATE:**

Architects in Partnership, P.C.
ARCHITECT *(Firm name)*
3220 Marshall, Norman, OK 73072
ADDRESS

BY *(Signature)*
Frank Vogel
(Typed name) **DATE:**

City of Clinton
OWNER *(Firm name)*
PO Box Clinton, OK 73601
ADDRESS

BY *(Signature)*
City of Clinton
(Typed name) **DATE:**

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User Notes: (3320328643)

3/31/08

To: Monte Goucher
Valve Added Management
1779 Marshall Rd.
P.O Box 834
Clinton, Oklahoma 73601

Re: Pump Station Change Order

Monte,

The following is a breakdown of pump station change order:

A) Change main pump form submersible to vertical turbine: Cost: $6800.00

Justification:

A vertical turbine motor is driven by a motor that is on of the shaft in the pump house and is not submersed underwater. Service of the motor will be less expensive because it will not require a crane. It will also add 2 feet of usable water in the wet well which will add millions of gallons of reserve in the pond. This will also reduce the fill well run time which will reduce pump wear and save electricity.

B) Floating intake and filtration System: Cost: $26,000.00

Justification:

Sports field irrigation is different than any other type of system. It requires the amount of water of a small golf course irrigation system. Most sport field water sources are usually from city water. We can not use golf irrigation heads because of their physical size is too large on the top. These heads would create an unsafe condition for the players. The sports field irrigation heads have a much smaller physical size and the orifice in the heads is much smaller. These heads are easily clogged with contamination. Pumping from a lake or pond is difficult because of contamination. Anything that can help reduce this contamination is a necessity. The filters proposed are self flushing and the floating intake will reduce siltation at the intake in the pond.

Total change order: $32,800.00
Thank you,

Steve Schuler
CGC, LLC

CGC LLC
101 West 5th
Edmond, Oklahoma
73003
PHONE (405) 285-8871
FAX (405) 285-8872
E-MAIL cgcllc@aol.com

ACME BRICK PARK
BID PACKAGE #4 IRRIGATION
CHANGE ORDER #1 EXPLANATION

When the project was initially bid the design of the irrigation system had not been completed, therefore, no drawings were included in the project plans. AIP retained the services of an engineering firm in Tulsa to design the irrigation and water supply system for the project. Value Added Management, LLC worked with the design engineer, CGC, Inc and the City of Clinton to design and detail an irrigation system that would meet the needs of the City. Also to be determined was the method for supplying the large quantity of water needed to properly irrigate the park during peak watering season. This required the coordination of a test well for ground water availability, water retention and water usage calculations with respect to the existing pond, and a final analysis to determine the optimum method of water delivery and working with the irrigation contractor and electrical contractor for the final design of the pump station and determination of electrical requirements.

The optimum design for the irrigation of the park was determined to be utilizing the large amount of water retained in the existing pond. From previous test wells it was discovered that any ground wells to be used would require a depth of approximately 450' to 500' and would only yield an estimated output of 100 to 125 gallons per minute. The number of wells that would be needed to adequately supply the amount of water needed would be very costly ($35,000 per well hole) and require numerous pumps, high power usage, and potentially high annual maintenance costs. Utilizing one supply well pumping water into the pond 24/7 would help replenish the pond during peak watering periods.

This design specifications called for centrifugal pump to be installed in a wet well for pulling water out of the supply pond. This style of design will only provide approximately 2 to 3 feet of available water to be pumped out of the pond before the replenishing well would be relied upon for makeup water. There is a concern that the well cannot provide on demand supply during peak usage. Upgrading to a vertical turbine pump provides the advantage of mounting the pump above the wet well (easier maintenance) and creating 6 to 8 feet of available water to be pumped out of the pond during peak usage. This type of system will guarantee water availability and allow for growth in the future. The upgrade for the vertical turbine pump is $6,800

This change order includes a filtration system to keep debris from the supply pond from entering the irrigation system and subsequently clogging the irrigation heads. The project design engineer recommended that a filtration system be installed and referred the owner to the irrigation contractor for a filtration system best suited for Acme Park conditions. The cost for the floating intake and filtration system is $26,000.

The total change order amount is $32,800

*****It should be noted that the pump station electrical and filtration system are part of the basic needs of the park and <u>not</u> an unexpected change or addition to the project even though the means of handling the work contractually is thru a "change order". The amount of work and effort required to research and design the irrigation/pump system (not addressed in the original plan drawings) has been extensive and not included in the scope of services to be provided by the construction manager, however, I do have the responsibility of protecting the interest of my owner and feel that this system is in the best interest of the taxpayers.**

If you have any questions please feel free to contact me.

Monte Goucher, P.E.
Construction Manager
331-9330

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Change Order - Construction Manager-Adviser Edition

PROJECT *(Name and address):*
ACME Brick Park
Modelle Ave.
Clinton, OK 73601

TO CONTRACTOR *(Name and address):*
Williams Electric
PO Box 515
Clinton, OK 73601

CHANGE ORDER NUMBER: 003
INITIATION DATE: March 13, 2008

PROJECT NUMBERS: 0522B /
CONTRACT DATE: 11/7/2007
CONTRACT FOR: Bid Package #5
Site Power

OWNER: ☐
CONSTRUCTION MANAGER: ☐
ARCHITECT: ☐
CONTRACTOR: ☐
FIELD: ☐
OTHER: ☐

THE CONTRACT IS CHANGED AS FOLLOWS:

Additional Parking Lot lighting at soccer field no. 5 $2,874.00
Lighting Protection at all Field light locations (excluded from lighting bid)
Pump station electrical, required electrical for storage rooms at concession stand not shown on electrical drawings, replenishing well electrical $16,173.00. Total Change Order amount $19,047.00

The original Contract Sum was	$	255,773.00
Net change by previously authorized Change Orders	$	67,803.00
The Contract Sum prior to this Change Order was	$	323,576.00
The Contract Sum will be increased by this Change Order in the amount of	$	19,047.00
The new Contract Sum including this Change Order will be	$	342,623.00

The Contract Time will be increased by Zero (0) days.
The date of Substantial Completion as of the date of this Change Order therefore is .

NOTE: This summary does not reflect changes in the Contract Sum, Contract Time or Guaranteed Maximum Price which have been authorized by Construction Change Directive.

NOT VALID UNTIL SIGNED BY THE OWNER, CONSTRUCTION MANAGER, ARCHITECT AND CONTRACTOR.

Value Added Management, LLC
CONSTRUCTION MANAGER *(Firm name)*
PO Box 834, Clinton, OK 73601
ADDRESS

Monte Goucher
BY *(Signature)*
Monte Goucher, P.E. 3/18/08
(Typed name) **DATE:**

Architects in Partnership, P.C.
ARCHITECT *(Firm name)*
3220 Marshall, Norman, OK 73072
ADDRESS

BY *(Signature)*
Frank Vogel 4/7/08
(Typed name) **DATE:**

Williams Electric
CONTRACTOR *(Firm name)*
PO Box 515, Clinton, OK 73601
ADDRESS

Louis E. Williams
BY *(Signature)*
Louis E. Williams 03-18-08
(Typed name) **DATE:**

City of Clinton
OWNER *(Firm name)*
PO Box 1177, Clinton, OK 73601
ADDRESS

BY *(Signature)*
Lynn Norman
(Typed name) **DATE:**

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User Notes: (1642360726)

ACME BRICK PARK
BID PACKAGE #5 SITE LIGHTING AND POWER
CHANGE ORDER #3 EXPLANATION

When the project was initially bid the design of the irrigation system had not been completed, therefore, no drawings were included in the project plans. AIP retained the services of an engineering firm in Tulsa to design the irrigation and water supply system for the project. Value Added Management, LLC worked with the design engineer, CGC, Inc and the City of Clinton to design and detail an irrigation system that would meet the needs of the City. Also to be determined was the method for supplying the large quantity of water needed to properly irrigate the park during peak watering season. This required the coordination of a test well for ground water availability, water retention and water usage calculations with respect to the existing pond, and a final analysis to determine the optimum method of water delivery and working with the irrigation contractor and electrical contractor for the final design of the pump station and determination of electrical requirements.

The optimum design for the irrigation of the park was determined to be utilizing the large amount of water retained in the existing pond. From previous test wells it was discovered that any ground wells to be used would require a depth of approximately 450' to 500' and would only yield an estimated output of 100 to 125 gallons per minute. The number of wells that would be needed to adequately supply the amount of water needed would be very costly ($35,000 per well hole) and require numerous pumps, high power usage, and potentially high annual maintenance costs. Utilizing one supply well pumping water into the pond 24/7 would help replentish the pond during peak watering periods.

This change order will provide 3-phase 480 volt service to the pump station that will pull water out of the existing pond to irrigate the park. In addition this change order will provide 120/240-volt circuits for lighting, wall receptacles, exhaust fan for summer months, electric wall heater for winter months. ($16,173.00)

This change order (per Owner request) also adds three parking lot light poles for the additional parking area previously approved by change order at the soccer fields. ($2,874.00)

Also included in the change order price is electrical service needed for the storage rooms at the concession stand. The architectural drawings were in error and no electrical service was depicted in the storage rooms. Provisions for lighting and wall receptacles were needed in these rooms. The electrical contractor only bids items depicted on the drawings.

This change order also includes the installation of lighting protection for all of the field lighting on the project. 10-foot copper clad ground rods will be installed to adequately protect the large investment made in the field lighting system. The lighting contractor was allowed to exclude this item from his bid since it did not fit with the overall scope of work associated with field lighting installation and was a better fit for general electrical installation.

It is worth noting that Williams Electric has been a great partner with the City of Clinton on this project and have donated several items of work

- Providing and installing lighting for the Flag Plaza. Architectural Drawings did not have any provision for lighting in this area.
- Providing and installing four lighting fixtures for the front entry gate that were initially shown as a future add on.
- Providing and installing four weatherproof receptacles at the front entry gate as desired by the City.
- Providing and installing photocells and time clocks to control parking lot lighting. No controls were ever addressed on the Architectural drawings.

If you have any questions please feel free to contact me.

Monte Goucher, P.E.
Construction Manager
331-9330

Clinton
Hub City of Western Oklahoma
Parks and Recreation

April 10, 2008

Grayson,

As we discussed, after reviewing the proposals for grounds maintenance at Clinton Regional Airport, I believe the most economical and efficient action is for existing City personnel to maintain this property. However, to accomplish this we will need to purchase one additional utility tractor and 15' commercial rotary cutter along with the purchase and trade-in of our existing equipment. The overall effect is that we will save $30,000 per year in operating costs plus acquire this much needed equipment that will be utilized throughout the City properties and right of ways. Existing staff will now be better equipped to perform these tasks in a more productive and efficient manner. I am requesting permission to purchase the above equipment on State Contract using the approved funds of $70,000 in this fiscal years Capital budget for this purpose. If further information is needed, please let me know.

Thank You.

Brad Aneshansley
Director, Parks and Recreation

Cc: Lisa Anders
Debra Blanchard