PUBLIC NOTICE OF A REGULAR MEETING
OF THE PUBLIC WORKS AUTHORITY
TUESDAY, OCTOBER 15, 2013 AT 5:30 PM
CLINTON CITY HALL

AGENDA

Meeting status: Completed

1. Call to Order
2. Opening Prayer /Pledge Jeff McDowell, First Christian Church
3. Consent Agenda:
    A. Consider approval of minutes for October 1, 2013
4. Action Items:
    A. Consider staff recommendation regarding bids on Clarifier Repairs for Wastewater Treatment Plant
    B. Discussion with Legal Counsel regarding pending litigation including an Executive Session as authorized by 25 O.S. ss 307B(4)
    C. Consider Supplemental Budget for Clinton Public Works Authority
5. Trustee Report
6. City Manager's Report
7. Audience Participation
8. Adjournment

Filed this 11th day of October, 2013. Posted on the bulletin board in the lobby of the Clinton City Hall on October 11, 2013 at 1:30 p.m.

MINUTES OF CLINTON PUBLIC WORKS AUTHORITY MEETING
OCTOBER 1, 2013

Minutes of the regular meeting of the Chairman and Trustees of the Clinton Public Works Authority of Clinton, Oklahoma, Custer County, held in the City Council Room, City Hall on Tuesday, October 1, 2013 at 5:30 p.m. A notice of this meeting with agenda was posted on the bulletin board in the lobby of Clinton City Hall on September 27, 2013

Chairman Seth Adams called the meeting to order with the following present;

MAYOR: Seth Adams
COUNCIL: Don Rodolph, Lucas Martinez, Wheeler Lowry, Jason Hulin
CITY CLERK: Lisa Anders
CITY TREASURER: Debra Blanchard
DEPUTY CLERK: Absent
CITY ATTORNEY: Ryan Meacham
NEWS MEDIA: Mike Smith and Gerald Green
OTHERS: David Crabtree, Randy Carpenter, Jeromy Brush, Kris Wermy, Gene McCullough, Julie Menge, Conan Wilson, Curtis Maloy, Clyde Morgan, Maribell Brinkley, Jim Roberts and others.

Blake Mohling of the First Church of the Nazarene opened the meeting with prayer and led the Pledge of Allegiance .

AGENDA ITEM NO. 3: CONSENT AGENDA

A. Minutes of Regular Meeting of September 17, 2013
B. Consider Claims

Moved by Trustee Hulin and seconded by Trustee Martinez that Consent Agenda Item No. 3 (a-b) be approved.

Chairman put the motion to a roll call vote:

Aye: Hulin, Martinez, Lowry, Rodolph, Adams
Nay: None

Chairman declared the motion carried.

AGENDA ITEM NO. 4 ACTION ITEMS

4A. CONSIDER BIDS FOR CLARIFIER REPAIRS FOR WASTEWATER TREATMENT PLANT

Staff advertised for bids for clarifier repairs for the Wastewater Treatment Plant. Two bids were submitted.

Wynn Construction	Sharp Iron Group
Oklahoma City, OK	Wichita Falls, TX
$315,000.00	$177,400.00
Alternate bid: $171,000	

City Manager Steve Hewitt said this project is required by the Department of Environmental Quality and is

a budgeted item.

Trustee Rodolph said the same project was bid at $188,000 but did not include the coating.

Public Works Director Stephen Jones said the material has been purchased separately.

Motion was made by Trustee Rodolph and seconded by Trustee Lowry to refer the bids to staff for review and bring back a recommendation to the Authority at the next meeting.

Chairman put the motion to a roll call vote:

Aye: Rodolph, Lowry, Hulin, Martinez, Adams
Nay: None

Chairman declared the motion carried.

4B. CONSIDER AND DISCUSS THE PURCHASE OR APPRAISAL OF REAL PROPERTY INCLUDING AN EXECUTIVE SESSION AS AUTHORIZED IN 25 O.S. ss 307B(3)

Motion was made by Trustee Hulin and seconded by Trustee Lowry to enter into executive session to discuss the purchase or appraisal of real property and invite City Manager Steve Hewitt to the meeting.

Chairman put the motion to a roll call vote:

Aye: Hulin, Lowry, Rodolph, Martinez, Adams
Nay: None

Chairman declared the meeting in executive session at 5:43 p.m.

RECONVENE

Motion was made by Trustee Lowry and seconded by Trustee Hulin to enter into regular session.

Chairman put the motion to a roll call vote:

Aye: Lowry, Hulin, Martinez, Rodolph, Adams
Nay: None

Chairman declared the meeting in regular session at 5:52 p.m.

4C. REQUEST AUTHORIZATION TO BEGIN BORING PROJECT FOR WATER WELLS

City Manager Steve Hewitt introduced Jim Roberts with Professional Engineering Consultants to discussing mapping.

Jim Roberts said the proposal that is being recommended is for services for geo push probes in the subsurface. He said with this information assessments of the section can be made. He said it would be for a maximum of 7 borings. He said that assuming that everything outlined in the proposal is completed, the contract price is $109,543.00 but said if only two boring are needed, the project would stop at that. He said this process in cheaper than drilling and leaves a smaller foot print. He said this would allow for the optimal placement of wells and allow for the collection of samples of subsurface material. He said the focus area is the golf course and added that this is property city already owns.

Trustee Rodolph asked about the value in keeping the test wells.

Mr. Roberts said they can be kept for monitoring water levels and would have value as a tool to manage source options.

Motion was made by Trustee Rodolph and seconded by Trustee Martinez to proceed with PEC for the boring project for water wells as recommended.

Chairman put the motion to a roll call vote:

Aye: Rodolph, Martinez, Lowry, Hulin, Adams
Nay: None

Chairman declared the motion carried.

4D. DISCUSS WITH LEGAL COUNSEL REGARDING PENDING LITIGATION INCLUDING AN EXECUTIVE SESSION AS AUTHORIZED BY 25 O.S. ss 307B(4)

Motion was made by Trustee Lowry and seconded by Trustee Martinez to enter into executive session with Legal Counsel and the City Manager to discuss pending litigation.

Chairman put the motion to a roll call vote:

Aye: Lowry, Martinez, Rodolph, Hulin, Adams
Nay: None

Chairman declared the meeting in executive session at 6:00 p.m.

RECONVENE

Motion was made by Trustee Hulin and seconded by Trustee Lowry to enter back into regular session.

Chairman put the motion to a roll call vote:

Aye: Hulin, Lowry, Rodolph, Martinez, Adams
Nay: None

Chairman declared the meeting in regular session at 6:10 p.m.

AGENDA ITEM NO. 5 TRUSTEE REPORT

Trustee Rodolph noted that the claims list contains a claim to Foss Master Conservancy District for the overages for the previous month at a rate of $83,203.37.

AGENDA ITEM NO. 6: MANAGER'S REPORT

City Manager Steve Hewitt reported that effective October 1 the mandatory water restrictions changes to voluntary water restrictions. He said with the conservation and rain, the city was able to make it through the summer season. He said the voluntary restriction will continue through the spring.

AGENDA ITEM NO. 7: AUDIENCE PARTICIPATION

None

AGENDA ITEM NO. 8: ADJOURNMENT

Moved by Trustee Hulin and seconded by Trustee Martinez to adjourn the meeting.

Mayor put the motion to a roll call vote:

Aye: Hulin, Martinez, Lowry, Rodolph, and Adams
Nay: None

Chairman declared the meeting adjourned at 6:15 p.m.

Clinton
Hub City of Western Oklahoma

Agenda Commentary

Item Title/ Subject: **Clarifier Rehab**

Staff Source: **Public Works Director, Stephen Jones**

Date: October 11, 2013

History/Background Information: December 2011, ODEQ completed their annual audit. Their findings were that the two original clarifiers had to be repaired in order to operate to the required standards. The first clarifier went out to bid in 2012 and was rewarded to BW Services for $188,300.00.

Subject Summary: These bids are for the second clarifiers rehab and the coating is not included. It will be bid separately, because more contractors were interested in just the coating work and we will receive more competitive bids. This will help us comply with ODEQ's request and continue to bring the Wastewater Plant back to its full capacity.

Recommendation: After City Manager and Staff reviewed the bids, we are recommending that Wynn Construction Co., Inc. is rewarded the contract.

Price/Cost: Wynn Construction Co., Inc. bid $171,000.00.

Clinton
Hub City of Western Oklahoma

Agenda Commentary

Item Title/ Subject: Supplemental Budgets for Capital Improvement Fund and PWA

Staff Source: Debra Blanchard, City Treasurer

History/Background Information: Prior year approved purchases or projects were not received or completed in FY 12-13.

Item/Subject Summary: Need approval of Supplemental Budgets for FY 13-14 to carry over projects from FY 12-13 not received or completed by June 30, 2013. These projects were projected to be completed by June 30, but were not received or completed in time. Therefore the funds set aside remained in the fund balance in each respective fund on June 30, 2013. This will allow the fund balance that carried over to be appropriated to these projects in the current fiscal year.

Price/Cost: -0-

Recommendation: Approve Supplemental Budgets.

BUDGET AMENDMENT FORM
FY 2013-2014

TYPE OF AMENDMENT:
01 - SUPPLEMENTAL
02 - DECREASE
03 - TRANSFER

CITY OF CLINTON - PUBLIC WORKS AUTHORITY

		ACCOUNTS DECREASED		
TYPE	EXPL.	ACCT #	NAME	AMOUNT
01	A			

ACCOUNTS INCREASED		
ACCT #	NAME	AMOUNT
ESTIMATED REVENUE		
	Fund Balance	207,500
TOTAL ESTIMATED REVENUE		207,500
APPROPRIATIONS		
700-40708-3030	Other Equipment	39,500
700-40810-3035	Impr Other Than Bldg.	168,000
TOTAL APPROPRIATIONS		207,500

EXPLANATIONS:

A. Supplemental appropriation to carry over projects and purchases approved in FY 12-13, not received or completed until FY 13-14, therefore unspent funds were carried over in the fund balance.

Water Maint. Other Equipment for Vacuum Excavator ordered in May, delivered on August 22, 2013.

WWTP Impr Other Than Bldg for WWTP Clarifier Rehab project originally approved in August 2012, work being done in FY 13-14.

DONE BY ORDER OF THE TRUSTEES OF SAID AUTHORITY AND RECORDED IN THE MINUTES OF THE CLERK AT CLINTON, OKLAHOMA, THIS 15TH DAY OF OCTOBER, 2013.
ATTEST:

CHAIRMAN

CLERK

PUBLIC NOTICE OF A REGULAR MEETING
OF THE INDUSTRIAL AUTHORITY
TUESDAY, OCTOBER 15, 2013 AT 5:30 PM
CLINTON CITY HALL

AGENDA

Meeting status: Completed

1. Call to Order
2. Opening Prayer /Pledge Jeff McDowell, First Christian Church
3. Consent Agenda
    A. Consider Approval of Minutes on October 1, 2013
4. Action Items:
    A. Consider Agreement regarding Chapman Road Supplemental and Modification Agreement No. One with Oklahoma Department of Transportation
5. Trustee's Report
6. City Manager's Report
7. Audience Participation
8. Adjournment

Filed this 11th day of October, 2013. Posted on the bulletin board in the lobby of the Clinton City Hall on October 11, 2013 at 1:30 p.m.

MINUTES OF INDUSTRIAL AUTHORITY MEETING
OCTOBER 1, 2013

Minutes of the regular meeting of the Chairman and Trustees of the Clinton Industrial Authority City of Clinton, Oklahoma, Custer County, held in the City Council Room, City Hall on Tuesday, October 1, 2013, at 5:30 p.m. A notice of this meeting with agenda was posted on the bulletin board in the lobby of Clinton City Hall on September 27, 2013.

Chairman Seth Adams called the meeting to order with the following present;

MAYOR: Seth Adams
COUNCIL: Don Rodolph, Lucas Martinez, Wheeler Lowry, Jason Hulin
CITY CLERK: Lisa Anders
CITY TREASURER: Debra Blanchard
DEPUTY CLERK: Absent
CITY ATTORNEY: Ryan Meacham
NEWS MEDIA: Mike Smith and Gerald Green
OTHERS: David Crabtree, Jeromy Brush, Kris Wermy, Gene McCullough, Julie Menge, Stephen Jones, Clyde Morgan, Randy Carpenter, Conan Wilson, Maribell Brinkley ,Jim Roberts, Curtis Maloy and others.

Blake Mohling of the First Church of the Nazarene opened the meeting with prayer and led the Pledge of Allegiance

AGENDA ITEM NO. 3: CONSENT AGENDA

A. Minutes of Regular Meeting of September 17, 2013
B. Claims

Moved by Trustee Lowry and seconded Trustee Hulin, that Consent Agenda Item No. 3 (a-b) be approved.

Chairman put the motion to a roll call vote:

Aye: Lowry, Hulin, Martinez, Rodolph, Adams
Nay: None

Chairman declared the motion carried.

AGENDA ITEM NO. 4 ACTION ITEMS

None

AGENDA ITEM NO. 5 TRUSTEES REPORT

None

AGENDA ITEM NO. 6: CITY MANAGER'S REPORT

None

AGENDA ITEM NO. 7: AUDIENCE PARTICIPATION

None

AGENDA ITEM NO. 8: ADJOURNMENT

Moved by Trustee Hulin and seconded by Trustee Martinez to adjourn the meeting.

Mayor put the motion to a roll call vote:

Aye, Hulin, Martinez Rodolph, Lowry, Adams
Nay: None

Chairman declared the meeting adjourned at 5:41pm.

Clinton
Hub City of Western Oklahoma

Agenda Commentary

Item Title/ Subject: Chapman Road... ODOT Agreement

Staff Source: City Manager, Steve Hewitt

Date:

Background/Subject Information:

ODOT Bids (1 Bid: Tom Hudson Paving) came in 18% higher than ODOT Estimate, and ODOT officials stated some factors were unknown by them or our Engineer. Base Bid $1,991,350 + 6% ODOT Inspection costs $117,395. Orginal Budget was $1.5M with the City paying $448,725 (included 6% Inspection).

Remaining Gap is $532,734. ODOT / Commission agreed to pay $282,734 if the City of Clinton would fund $250,000. This for Base Bid only (Railroad to Neptune).

Recommendation:

ODOT prefers not to re-bid. Ready to begin project.

Staff recommends Economic Development Fund cover the additional costs $250,000.

Price/Cost: $250,000

OKLAHOMA DEPARTMENT OF TRANSPORTATION

INVOICE

Make check **PAYABLE** *and* **MAIL TO**: Oklahoma Department of Transportation
Comptroller Division
200 N. E. 21st Street
Oklahoma City, OK 73105-3204

To: City of Clinton
415 Gary Boulevard - PO Box 1177
Clinton, OK 736010-1177

Division Invoice No. 19669(04) -AWARD
Division Name: Local Government
Date: 10/1/13

Description – Explanation of Charge	Quantity	Price Each	Total
Due Date: Upon Receipt			
STP-120B(070)TC			
Chapman Rd Construction			
From 28th Street to Neptune Road			
Bid Amount plus Est 6% Inspection Cost - Base Bid			**$2,108,746**
Less Federal Funds (TCSP) (Capped)			**-$377,287**
Less Federal Funds (STP) (Capped)			**-$1,032,734**
Less City funds on deposit			**-$448,725**
Additional City funds now due			**$250,000**
Bid of Tom Hudson Paving, Inc.			
		Invoice Total	$250,000

Accounting Use Only

Distribution of Copies:
Purchaser
Remit with Payment
Division Project File
Division Accounting
Division Acctg-Invoice File
Comptroller

CMPT-IV 6349 11/94

CLINTON CHAPMAN RD - BASE BID	TOM HUDSON PAVING	6% Estimated Inspection	Total
Roadway	$1,865,882	$111,953	**$1,977,835**
TRAFFIC	$21,248	$1,275	**$22,523**
Staking	$34,762	$0	**$34,762**
Construction	$69,458	$4,167	**$73,625**
		$0	**$0**
TOTALS	**$1,991,350**	**$117,395**	**$2,108,746**

CUMULATIVE FUNDING BREAKOUT - BASE BID		
TCSP FUNDS	$377,287	CAPPED
FORMULA STP	$750,000	CAPPED
ADDITIONAL FUNDS REQUIRED	$981,459	
CITY FUNDS ON DEPOSIT	$448,725	
ADDITIONAL CITY FUNDS NEEDED	$250,000	
ADDITIONAL FEDERAL FUNDS	$282,734	CAPPED
TOTAL	$2,108,746	

STATE OF OKLAHOMA
DEPARTMENT OF TRANSPORTATION
SUPPLEMENTAL AND MODIFICATION AGREEMENT NO. 1

PROJECT MAINTENANCE, FINANCING, AND RIGHT-OF-WAY AGREEMENT
BETWEEN
THE OKLAHOMA DEPARTMENT OF TRANSPORTATION
AND
THE CITY OF CLINTON

CHAPMAN AVENUE: FROM 28TH STREET, EXTEND EAST TO NEPTUNE ROAD

Federal-Aid Project STP -120B (070) TC
State Job Number 19669(04)

This Supplemental and Modification Agreement, made the day and year last written below, by and between the City of Clinton, hereinafter referred to as the CITY, and the Department of Transportation of the State of Oklahoma, hereinafter referred to as the Department, said parties being the same who executed the original **PROJECT MAINTENANCE, FINANCING, AND RIGHT-OF-WAY AGREEMENT**, for the following intents and purposes and subject to the following terms and conditions, to wit:

WHEREAS, It is deemed necessary by the Department and CITY to revise the terms of the original **PROJECT MAINTENANCE, FINANCING, AND RIGHT-OF-WAY AGREEMENT**; and,

NOW, THEREFORE: the Department and CITY, in consideration of the mutual covenants and stipulations as set forth herein, do mutually promise and agree as follows:

A. The following section is hereby ENTIRELY replaced from the original CITY agreement; and reads as follows:

Section 15:

Based on an estimated construction and contract administration cost of Two-Million-One-Hundred-Eight-Thousand-Seven-Hundred-Forty-Six Dollars ($2,108,746) for the base bid, the Department agrees that available Federal Transportation, Community, and System Preservation Program funds (TCSP) in an amount not to exceed ***$377,287****, and Federal-aid Surface Transportation Program funds (STP) in an amount not to exceed $****$1,032,734*** *shall be requested to provide a maximum of 80% of the participating project costs. Total Federal funds shall not exceed One-Million-Four-Hundred-Ten-Thousand-Twenty-One Dollars ($1,410,021).*

The City shall be responsible for the balance of the project costs, estimated at Six-Hundred-Ninety-Eight-Thousand-Seven-Hundred-Twenty-Five Dollars ($698,725).

The City understands and agrees that the federal funds associated with this project are limited to the amounts indicated and that any additional project costs, including, but not limited to change orders, modifications, overruns or adjustments are to be funded with 100% City funds.

B. That the original Agreement is hereby modified as above described, said agreement in all other respects shall remain unchanged and in full force and effect.

IN WITNESS WHEREOF, the Director of the Department of Transportation or his designee, pursuant to authority vested in him by the Transportation Commission, has hereunto subscribed his name as Director of the Department of Transportation, and the CITY has executed same pursuant to authority prescribed by law.

The City, on this _____ of _____, 20__, and the Department on the _____ day of _____, 20__.

The City of CLINTON,
an Oklahoma Municipal Corporation

_____
Mayor

(SEAL)

ATTEST:

_____
City Clerk

Approved as to Form and Legality:

_____
City Attorney

STATE OF OKLAHOMA
DEPARTMENT OF TRANSPORTATION

Recommended for Approval:

_____
Local Government Division Manager

_____
Director of Capital Programs

APPROVED AS TO FORM
AND LEGALITY

APPROVED

_____
General Counsel

_____
Deputy Director

Steve Hewitt

From: MScott@ODOT.ORG
Sent: Wednesday, October 02, 2013 2:27 PM
To: Steve Hewitt
Cc: Brent_Almquist/ODOT@fd9ns01.okladot.state.ok.us; Shannon_Sheffert/ODOT@fd9ns01.okladot.state.ok.us; John_Bowman/ODOT@fd9ns01.okladot.state.ok.us; Jesse_Totimeh/ODOT@fd9ns01.okladot.state.ok.us; Chad_Meisenburg/ODOT@fd9ns01.okladot.state.ok.us; Brian_Schmitt/ODOT@fd9ns01.okladot.state.ok.us
Subject: Chapman Road Funding - Clinton
Attachments: Chapman Rd Funding.pdf

Mr. Hewitt:

As we discussed, the Department has agreed to participate with you on a portion of the additional funding required to finance the base bid.
Additional federal funds in the amount of $282,734 will be made available for the base bid subject to the City of Clinton providing an additional $250,000.
With your confirmation to these terms, this additional funding from the City and ODOT will permit the award of the base bid to Tom Hudson paving at the upcoming Transportation Commission meeting on Monday, October 7th.

The updated funding breakout is shown below:

CUMULATIVE FUNDING BREAKOUT - BASE BID		
TCSP FUNDS	$377,287	CAPPED
FORMULA STP	$750,000	CAPPED
ADDITIONAL FUNDS REQUIRED	$981,459	
CITY FUNDS ON DEPOSIT	$448,725	
ADDITIONAL CITY FUNDS NEEDED	**$250,000**	
ADDITIONAL FEDERAL FUNDS	**$282,734**	CAPPED
TOTAL	**$2,108,746**	

CLINTON CHAPMAN RD - BASE BID	TOM HUDSON PAVING	6% Estimated Inspection	Total
Roadway	$1,865,882	$111,953	**$1,977,835**
TRAFFIC	$21,248	$1,275	**$22,523**
Staking	$34,762	$0	**$34,762**
Construction	$69,458	$4,167	**$73,625**
		$0	**$0**
TOTALS	**$1,991,350**	**$117,395**	**$2,108,746**

If the City is agreeable to these terms we request that you provide us with a letter (via email) recommending award of the base bid and a commitment to the terms described above prior to the October 7th Transportation Commission meeting.

Attached is a Supplemental and Modification Agreement we have prepared for approval by the City of Clinton, along with an invoice for the additional $250,000 in City funds.
The agreement and additional funding will need to be in place prior to a Work Order being issued.

If you need additional information please let me know.

Thanks.

(See attached file: Chapman Rd Funding.pdf)

Mark Scott
Assistant Division Manager
Local Government Division
Oklahoma Department of Transportation
200 NE 21st | Oklahoma City, OK | 73105-3204
Office (405) 521-2553 | Fax (405) 521-4797
Direct Line (405) 521-2737 | Cell (405) 627-6678

PUBLIC NOTICE OF A REGULAR MEETING
OF THE CITY COUNCIL
TUESDAY, OCTOBER 15, 2013 AT 5:30 PM
CLINTON CITY HALL

AGENDA

Meeting status: Completed

1. Call to Order
2. Opening Prayer /Pledge Jeff McDowell, First Christian Church
3. Consent Agenda
    A. Consider Approval of Minutes on October 1, 2013
4. Action Items:
    A. Consider approval of Workers Compensation Refund from the Oklahoma Municipal Assurance Group for the 2010-2011 workers Compensation Plan Year
    B. Consider Proclamation regarding Fair Housing
    C. Consider Agreement regarding Chapman Road Supplemental and Modification Agreement No. One with Oklahoma Department of Transportation
    D. Consider acceptance of Weather Radio Grant
    E. Consider request of Clinton Indian Health Center for road closing on October 26, 2013
    F. Consider request of Red Dirt Audio for road closing on October 26, 2013
    G. Consider Supplemental Budget for Capital Improvement Fund
5. Council Report
6. City Manager's Report
7. Audience Participation
8. Adjournment

Filed this 11th day of October, 2013. Posted on the bulletin board in the lobby of the Clinton City Hall on October 11, 2013 at 1:30 p.m.

MINUTES OF THE CLINTON CITY COUNCIL
OCTOBER 1, 2013

Minutes of the regular meeting of the Mayor and City Council of the City of Clinton, Oklahoma, Custer County, held in the City Council Room, City Hall on Tuesday, October 1, 2013 at 5:30 p.m. A notice of this meeting with agenda was posted on the bulletin board in the lobby of Clinton City Hall on Friday, September 27, 2013.

Chairman Seth Adams called the meeting to order with the following present.

MAYOR: Seth Adams
COUNCIL: Don Rodolph, Lucas Martinez, Wheeler Lowry, Jason Hulin
CITY CLERK: Lisa Anders
CITY TREASURER: Debra Blanchard
DEPUTY CLERK: Absent
CITY ATTORNEY: Ryan Meacham
NEWS MEDIA: Mike Smith and Gerald Green
OTHERS: David Crabtree, Randy Carpenter, Jeromy Brush, Kris Wermy, Gene McCullough, Julie Menge, Stephen Jones, Clyde Morgan, Conan Wilson, Maribell Brinkley, Curtis Maloy and others.

Blake Mohling of the First Church of the Nazarene opened the meeting with prayer and led the Pledge of Allegiance.

AGENDA ITEM NO. 3: CONSENT AGENDA

A. Minutes of Regular Meeting of September 17, 2013
B. Consider Claims

Moved by Councilman Hulin and second by Councilman Martinez that Consent Agenda Item No. 3 (a-b) be approved.

Mayor put the motion to a roll call vote:

Aye: Hulin, Martinez, Lowry, Rodolph, Adams
Nay: None

Mayor declared the motion carried.

AGENDA ITEM NO. 4 ACTION ITEMS

4A. CONSIDER PROCLAMATION DECLARING OCTOBER 15, 2013 AS WHITE CANE SAFETY DAY

Motion was made by Councilman Rodolph and seconded by Councilman Hulin to authorize Mayor Adams to execute the proclamation declaring October 15, 2013 as White Cane Safety Day in the City of Clinton.

Mayor put the motion to a roll call vote:

Aye: Rodolph, Hulin, Lowry, Martinez, Adams
Nay: None

Mayor declared the motion carried.

City Manager Steve Hewitt said that staff supports the proclamation and is working with the local organization to improve cross works in Clinton.

B. CONSIDER CAPITAL IMPROVEMENT PLAN ADMINISTRATIVE CONTRACT AGREEMENT WITH SOUTH WESTERN OKLAHOMA DEVELOPMENT AUTHORITY

City Manager Steve Hewitt explained this is an administrative contract between the City of Clinton and SWODA to administer a grant the City has received. He said the grant is a 100% grant that will allow for the evaluation of the City's infrastructure.

Councilman Rodolph asked to confirm that there is no cost to the city.

City Manager Hewitt said this grant has no cost to the city. He said the city qualified for the grant with the submittal of the income survey that was conduct some time ago. He said this same evaluation was completed eight years ago. He said it serves as a good budgeting guide.

Clyde Morgan, representative of South Western Oklahoma Development Authority, explained that the grant is through the Oklahoma Department of Commerce and the City was awarded the grant. The City will submit invoices to SWODA for the draw down from the grant. He said there is no cost to the City. He said a review of the inventory of the City's departments will be completed and the condition of the City's equipment will be evaluated.

Councilman Hulin asked if the last survey had been useful.

City Manager Steve Hewitt said he had reviewed the document when he first came to Clinton. He felt the timing of this review is perfect given that so many of the Councilmembers are relatively new. He said this document is an active plan and can be a useful tool during budget planning.

Motion was made by Councilman Rodolph and seconded by Councilman Hulin to approve the Capital Improvement Plan Administrative Contract Agreement with SWODA.

Mayor put the motion to a roll call vote:

Aye: Rodolph, Hulin, Martinez, Lowry, Adams
Nay: None

Mayor declared the motion carried.

C.CONSIDER BIDS FOR TENNIS COURT REPAIRS

City Manager Steve Hewitt explained that a quote has been submitted by Merritt Tennis Court & Track System for repairs to the tennis courts. He said that he has spoken with Clinton Public Schools Superintendent Kevin Hime regarding the repairs. Hewitt said that Mr. Hime has recommended the work be done but the School Board has not taken official action on the item. He explained the quotes are for the two deteriorated courts on the far west side and for two additional courts that are showing signs of concern. He explained that $25,000 from the City's Capital Improvement Fund would be used for the project and school funds would total $22,687.50. He said this is a good partnership with the school.

Motion was made by Councilman Rodolph and seconded by Councilman Lowry to approve the quote from Merritt Tennis Court and Track for the repairs to the tennis courts contingent on the School Board approving the project as well.

Mayor put the motion to a roll call vote.

Aye: Rodolph, Lowry, Martinez, Hulin, Adams
Nay: None

Mayor declared the motion carried.

AGENDA ITEM NO 5.COUNCIL REPORT

Councilman Rodolph asked about an update on Chapman Road. City Manager Steve Hewitt said he has a meeting with Oklahoma Department of Transportation on Friday and he should know more following the meeting.

Councilman Rodolph asked about on update on Robinson Addition. City Manager Steve Hewitt said he has a meeting with Engineer Joe Ridley tomorrow. He said they will review quotes for sewer lines, water line and housing materials.

Councilman Lowry commented that the patch job on Chapman Road was a good job.

AGENDA ITEM NO. 6: MANAGER'S REPORT

City Manager Steve Hewitt said the city is working with Farmrail regarding improvement to various railroad crossing in town.

AGENDA ITEM NO. 7 : AUDIENCE PARTICIPATION

None

AGENDA ITEM NO. 8: ADJOURNMENT

Moved by Councilman Hulin and seconded by Councilman Lowry to adjourn the meeting.

Mayor put the motion to a roll call vote:

Aye: Hulin, Lowry, Rodolph, Martinez, Adams
Nay: None

Mayor declared the meeting adjourned at 6:30 p.m.

Oklahoma Municipal Assurance Group

3650 S. Boulevard • Edmond, OK 73013-5581 • 405/657-1400 • 800/234-9461 • fax: 405/657-1401 • www.omag.org

September 25, 2013

received
9-30-13

Ms. Lisa Anders
City Clerk
City of Clinton
P.O. Box 1177
Clinton, OK 73601-1353

Re: Refunds from the 2010-2011 Workers' Compensation Plan Year

Dear Ms. Anders:

CONGRATULATIONS! Your municipality will receive a return from the loss fund that you deposited with the Oklahoma Municipal Assurance Group (OMAG) for the **2010-2011 Workers' Compensation Plan Year**. The refund is the result of your favorable claims activity for that plan year.

Refunds totaling *$ 1,215,444.21* are being returned to 156 eligible plan members.

In the first 30 years of this Plan, the participants have received over $49 million in interest earnings and refunds.

We hope you will share this good news with your organization, citizens and neighboring municipalities. Enclosed is your 2010-2011 Workers' Compensation Plan Refund Voucher Agreement to be completed and returned to us. You may choose to invest your refund by putting it in an Escrow Account with OMAG, or apply it to the current 2013-2014 premium if you are making quarterly payments this year, or receive a check.

> ***To receive your refund*, you will need to mark your choice on the back of the Refund Voucher Agreement (choose a, b or c), and sign and return this form to the OMAG office.*****

*** **NOTE: If we do not receive notification of your selection prior to December 31, your refund will automatically be transferred to your escrow account.** ***

Congratulations, again! Keep up the good work.

Sincerely,

Dorene Crook

Dorene Crook, CIC
Senior Member Services Associate

Encl

Oklahoma Municipal Assurance Group

An Interlocal Cooperation Act Agency of Cities and Towns Providing:
Municipal Liability Protection Plan * Workers' Compensation Plan * Municipal Property Protection Plan

2010-2011 WORKERS' COMPENSATION PLAN REFUND VOUCHER AGREEMENT

This Agreement made and entered into this 25th day of September, 2013, shall remain in full force and effect between the City of Clinton, hereinafter referred to as the "Member," and the Oklahoma Municipal Assurance Group, hereinafter referred to as the "Group," witnesseth:

WHEREAS, as a result of favorable workers' compensation claims activity on the part of the member, the Board of Trustees of the Group has authorized the refund of the unused portion of your 2010-2011 Loss Fund in the amount of **$14,077.48**; and

WHEREAS, the Group Workers' Compensation Plan was created pursuant to 74 O.S. § 1001 et seq., thereby enabling cities and towns to cooperate with others on the basis of mutual advantage and to exercise and enjoy all of their powers, privileges and authority to the extent that laws of the state permit such joint exercise or enjoyment; and

WHEREAS, the Member by adopting and subscribing to the said Workers' Compensation Plan for the Fiscal Year ending June 30, 2011, hereinafter referred to as the "Fiscal Year," made payment of an annual fee to the Group for statutory benefits under 85 O.S. § 1 et seq., the Workers' Compensation Act of the State of Oklahoma; and

WHEREAS, the Board of Trustees of the Group has authorized the distribution of the whole or part of said annual fee paid by the Member to the Group and identified as the Member's Loss Fund for the Fiscal Year; and

WHEREAS, the Member hereby makes application for a distribution of the whole or part of the Loss Fund it paid to the Group for the Fiscal Year subject to the following terms and conditions.

NOW, THEREFORE, the Member does hereby declare and agree as considered under this Agreement:

1. The Member hereby acknowledges, affirms, and states, upon acceptance of the amount stated above as a conditional distribution of a whole or part of its Loss Fund paid to the Group for the Fiscal Year; that it may be liable for a whole or part of said amount to the Group for benefits payable under 85 O.S. § 1 et seq. contingent upon notification to the Group by the CompSource Oklahoma that benefits are due and payable for claims against the Member made for the Fiscal Year.

2. Upon notice by the CompSource Oklahoma to the Group as described herein, the Member shall make payment of the distribution described herein to the Group within sixty (60) days receipt of written notice from the Group.

(over)

OMAG

3. In the event the Member fails to make payment to the Group as set forth in par. 2 herein, Member agrees and authorizes the Group to debit the amount due for benefits from either the Member's Loss Fund, Escrow or Rate Stabilization Reserve Account.

4. This refund can be processed in one of three different ways. You may select one of the following options:

** NOTE: **If we do not receive notification of your selection prior to December 31, 2013 your refund will automatically be transferred to your escrow account.** **

PLEASE INITIAL YOUR SELECTION

_____ a. We wish to place the full amount in Escrow with the Group to be used at any time at our request. We understand that we will receive interest earnings on any amounts so held.

_____ b. We wish to apply the full amount as credit toward the current quarterly payments for the 2013-2014 Workers' Compensation Premium. *(Only choose this option if your city or town's annual premium is greater than $5,000 or you are currently making quarterly payments for the 2013-2014 Plan.)*

_____ c. Please issue a refund check for the entire amount.

This Agreement shall be construed and enforced according to the laws of the State of Oklahoma.

In witness whereof, signed as designated below.

_____ Chuck Smith

Mayor — For the Oklahoma Municipal Assurance Group

_____ **September 25, 2013**

Attested: City/Town Clerk — Date

_____

Date

(Select and initial your refund option above. **Return with original signatures of Mayor and Clerk to the Oklahoma Municipal Assurance Group**, 3650 South Boulevard, Edmond, OK 73013-5581).

FAIR HOUSING PROCLAMATION
CLINTON, OKLAHOMA

The City of Clinton has received a Community Development Block Grant from the Oklahoma Department of Commerce for funding to update the City's Capital Improvement Plan. The CDBG dollars are funded by the United State Department of Housing and Urban Development.

The Oklahoma Department of Commerce requires that when a city or town receives a CDBG grant, the city or town will be required to take a step to further Fair Housing each year. By passing this Proclamation for the City of Clinton, the City would help promote Fair Housing within the city.

The month of April is the National Fair Housing month across the United States. The proclamation would normally be proclaim in April, however, since the CDBG grant funded in September, we would ask the city council to approve for 2013.

Thank you,

Clyde Morgan
SWODA
Burns Flat, OK

CITY OF CLINTON
OKLAHOMA

FAIR HOUSING
PROCLAMATION

WHEREAS, it is illegal under the Fair Housing Act to discriminate because of race, color, religion, sex, handicap, familial status, or national origin, or intention to make any such preference, limitation or discrimination in housing; and

WHEREAS, the City of Clinton shall not knowingly tolerate discrimination in housing within the City of Clinton, Oklahoma;

NOW THEREFORE, as Mayor of the City of Clinton, I hereby declare that the month of April shall henceforth be recognized as Fair Housing Month, to be honored annually and continuously, in the spirit and intent of fair housing for all residents of the City of Clinton, Oklahoma.

Proclaimed this_____ day of _____, 2013.

_____
Mayor

ATTEST:

_____
Clerk

SEAL

Memorandum

To: Steve Hewitt, City Manager

From: Randy Carpenter, Fire Chief

Date: 10/11/13

Re: Weather Radios grant

The City of Clinton applied for a FEMA Hazard mitigation Grant 2 years ago, that would allow us as a city to purchase and distribute approximately 1,000 weather radios.

We were notified that we were approved for this grant. This is a matching grant of 75% and 25%. The total value is $30,000, there part $22,500 and the cities part $7,500. We can use in-kind services to reach our match ($7,500). This will be accomplished through the man hours of programing and distributing of these weather radios.

We are working on a distribution plan at this time.

ALBERT ASHWOOD
State Director



MARY FALLIN
Governor

STATE OF OKLAHOMA
DEPARTMENT OF EMERGENCY MANAGEMENT

September 17, 2013

Mr. Steve Hewitt, City Manager
City of Clinton
P.O. Box 1177
Clinton, OK 73601-1177

Reference: FEMA-4117-DR-OK, City of Clinton, NOAA Radio Project #021

Dear Mr. Hewitt:

We are pleased to announce the approval by FEMA Region VI of funds for the above referenced project. Federal funding for this project in the amount of $22,500.00 is available through the Hazard Mitigation Grant Program (HMGP) under FEMA-4117-DR-OK. **Congratulations, you may now start your project!**

As indicated on the attached State and Local Agreement, you have three (3) years from the FEMA approval date August 27, 2013, to complete your project and close out your project at OEM and FEMA Region VI. Please sign page three and return all three pages of the enclosed State/Local Agreement to this office as soon as possible, but no later than October 17, 2013, keeping a copy for your files. Retain all other documents for your files. Please note, you cannot draw any funding without signing and returning all three pages of the above referenced agreement.

As the work progresses on this project, FEMA requires that you provide this office with project progression electronically every quarter until this project is completed and closed out.

- The first Status Report is due, January 10, for the 1st Quarter 2014. Quarterly Progress Reports should explain in detail what work has been completed thus far and identify the anticipated date the project will be completed.
- Also, use this document to inform us of any significant events, delays or anticipated problems. The detailed records of man-hours, equipment-hours, supplies and materials, etc., should be maintained on file at your office for your use and for audit purposes.
- For informational purposes, the following is supplied: [**1st Quarter (Oct, Nov, Dec) Report due Jan 10; 2nd Quarter (Jan, Feb, Mar) Report due Apr 10; 3rd Quarter (Apr, May, Jun) Report due Jul 10; 4th Quarter (Jul, Aug, Sep) Report due Oct 10].**
- Please send your e-mail address to lorraine.calvert@oem.ok.gov and we will forward a computerized Quarterly Report prior to the submission deadline.

OEM Oklahoma Emergency Management

The detailed records of man-hours, equipment-hours, supplies, and materials, etc., must be maintained on file at your office for your use and for audit purposes. These documents must coincide with the Cost Estimate Line-Item Budget submitted in the project application. You may request "draw-down" payments prior to project completion.

- Requests addressed to this office must include appropriate invoices to substantiate amount requests and fall under the Line-Item Budget Categories.
- You must also document your 25% local match used during the quarter. Please limit your requests to once a quarter or approximately 20% of the project, except in the most unusual circumstances.
- Only 75% of the federal share will be disbursed with the remaining 25% held until project completion and close out.

When this project is completed, forward a letter stating that the work is complete and a request to close the project. We will establish a close-out audit date.

- Please insure you have all applicable documentation relating to the expenditure of the 75% federal share of funds and the 25% local share of funds available for review.
- All documentation must coincide with the above-referenced Line-Item Budget.
- All remaining monies will be mailed to you after the close-out audit.

Thank you for taking this initiative to maintain a mitigation process that will result in a safer community/county.

If you have any questions regarding this project please contact Bill Penka, State Hazard Mitigation Officer, at (405) 521-3072 or by email at bill.penka@oem.ok.gov, or Lori Calvert, State Hazard Mitigation Grant Tracking Specialist, at (405) 521-3092 or by email at lorraine.calvert@oem.ok.gov.

Sincerely,

ALBERT ASHWOOD
Director

Enclosures: State and Local Agreement
Quarterly Report Form
Re-imbursement Request Instructions

STATE-LOCAL DISASTER ASSISTANCE AGREEMENT

FEMA-4117-DR-OK (HMGP)

City of Clinton
NOAA Weather Radios Project #021

This agreement between the State of Oklahoma (the State) and the City of Clinton (the Applicant) shall be effective the date FEMA approves the Applicant's HMGP application. It shall apply to all assistance funds provided by or through the State to the applicant as a result of a Presidentially declared disaster occurring within the State of Oklahoma.

The designated representative of the Applicant certifies that:

1. He/She has legal authority to apply for assistance on behalf of the Applicant.

2. The Applicant will provide all necessary financial and managerial resources to meet the terms and conditions of receiving Federal and State disaster assistance.

3. The Applicant will use disaster assistance funds solely for the purposes for which these funds are provided as approved by the Governor's Authorized Representative.

4. The Applicant is aware that limited funding available for mitigation requires cost-sharing on the basis of 75 percent Federal and 25 percent non-Federal contributions and that the applicant will be required to provide the full non-Federal share for such mitigation activities.

5. The local cost-share (non-Federal) funding will be made available by the Applicant in accordance with the approved HMGP application.

6. The Applicant will establish and maintain a proper accounting system to record expenditures of disaster assistance funds in accordance with generally accepted accounting standards or as directed by the Governor's Authorized Representative.

7. The project funds will be provided to the Applicant by the State on a reimbursable basis. Funds for work completed, or phases of the work completed as approved by the State, will be forwarded to the Applicant after the Applicant provides to the State documentation that justifies payment.

8. The Applicant will give State and Federal agencies designated by the Governor's Authorized Representative access to and the right to examine all records and documents related to use of disaster assistance funds.

9. The Applicant will return to the State, within 15 days of such a request by the Governor's Authorized Representative, any advance funds which are not supported by audit or other Federal or State review of documentation maintained by the Applicant.

10. The Applicant will comply with all applicable codes and standards as it pertains to this project and agrees to provide maintenance as appropriate.

11. The Applicant will comply with all applicable provisions of Federal and State laws and regulations in regard to procurement of goods and services.

12. The Applicant will not begin work until the project application is approved, and the Applicant will complete all items of work within the time period of the approved grant, unless an exception is approved by the Governor's Authorized Representative to extend the time frame.

13. The Applicant will comply with all Federal and State statutes and regulations relating to non-discrimination.

14. The Applicant will comply with provisions of the Hatch Act limiting the political activities of public employees.

15. The Applicant will comply, as applicable, with provisions of the Davis-Bacon Act relating to labor standards.

16. The Applicant will comply with the National Flood Insurance Program requirements.

17. The Applicant will not enter into cost-plus-percentage-of-cost contracts for completion of Hazard Mitigation Grant projects.

18. The Applicant will not enter into contracts for which payment is contingent upon receipt of State or Federal funds.

19. The Applicant will not enter into any contract with any party that is debarred or suspended from participating in Federal assistance programs.

20. The Applicant is encouraged to use OMB Circular No. A-133 to answer questions related to management of Federal and local funds

21. The applicant will submit quarterly reports clearly indicating actions completed during the quarter to Oklahoma Department of Emergency Management, no later than the 10th of the month following the end of each quarter.

    The significant report dates are: **1st Quarter (Oct, Nov, Dec) - due by January 10; 2nd Quarter (Jan, Feb, Mar) - due by April 10; 3rd Quarter (Apr, May, Jun) - due by July 10; 4th Quarter (Jul, Aug, Sep) - due by October 10**

22. The **Applicant will complete all items of work by August 27, 2016,** (three years from the FEMA approval date), **to include State close-out procedures and FEMA R6 close-out.**

Signed for the Applicant:

Name:_____ Title:_____

Signature: _____ Date:_____

Signed for the State:

Name: ALBERT ASHWOOD Title: Governor's Authorized Representative

Signature: _____ Date:_____

Hazard Mitigation Assistance (HMA)
Quarterly Report (Narrative) **Date:** _____

QUARTER 1st ☐ 2nd ☐ 3rd ☐ 4th ☐

Disaster Grants
Disaster Number (HMGP): **FEMA-4117-DR-OK**
FEMA Project Number (HMGP): **021**

Sub-grantee Name: City of Clinton

Project/Planning/Technical Assistance Title and Description: Weather Radio Project

Project Type: Initiative

Amount Obligated: $22,500.00 Date Obligated: _____

Project Start Date: _____

Project Status: ☐ On Schedule ☐ Suspended ☐ Delayed ☐ Cancelled ☐ Completed

Percentage of Completion: _____% Estimated Completion Date: _____

Funding Status: ☐Unchanged ☐ Underruns $_____ ☐Overruns $_____

Federal Funds Drawn from SMARTLINK: $_____

Narrative Report: Please describe the following below: 1) specific activities achieved during this quarter; 2) comparison of actual accomplishments to the planned objectives established in the application; 3); and an analysis and explanation of possible cost overruns/underruns, scope changes or extensions. ***If acquisition, elevation or relocation project, please see attached chart to list addresses of structures mitigated, Repetitive Loss numbers and Latitude/Longitude:***

Report Preparer:_____ **E-mail Address:**_____ **Phone Number:**_____

_____

Additional Issues:
Problems/Delays Encountered and Reasons Why:

_____

****STATE USE ONLY****

State Comments/Actions:

_____

Change of Scope/Extension Date: _____

Do you anticipate:

	Yes	No
a) cost over run/under run next quarter?	☐	☐
b) a change in the Scope of Work?	☐	☐

Project Completed Date: _____

Project Closed Date: _____ Final Cost of Project: $_____

	Yes	No
Was an AW501 submitted for Repetitive Loss Structures?	☐	☐

For Acquisition, Elevation or Relocation projects completed this quarter ONLY

Address	Project Type	Lat/Long	Repetitive Loss #
	SELECT		
	SELECT		
	SELECT		
	SELECT		
	SELECT		
	SELECT		
	SELECT		
	SELECT		

(Add additional sheet if needed)

HAZARD MITIGATION
RE-IMBURSEMENT DRAW DOWN REQUEST INSTRUCTIONS

- Draw down requests must be made on applicant's letterhead.

- Address it to: Mr. William G. Penka
  State Hazard Mitigation Officer
  Oklahoma Emergency Management
  P.O. Box 53365
  Oklahoma City, OK 73152-3365

- Must include all documentation (Ex: invoices, receipts, copies of payment checks, etc.) equaling the amount requested.

- Invoices must reflect Cost Estimate Line-Item Budget from the grant application.

- OEM will allow re-imbursement up to 75% of the project's 75% Federal share obligated. The remaining 25% of the Federal Share will be processed and paid after the project has been completed and OEM has performed the closeout audit of the project.

- Please limit draw requests to at least 25% of Federal funds obligated or once per quarter.

- Remember that Quarterly Reports must reflect % of Federal funds requested for re-imbursement. (Ex: If 50% of funds have been requested, then 50% of the project should be completed.) E-mail Lori Calvert at lorraine.calvert@oem.ok.gov, for an electronic copy of the quarterly report.

Quarterly Report Schedule

Quarter	Months	Due by
1	Oct, Nov, Dec	Jan 10
2	Jan, Feb, Mar	Apr 10
3	Apr, May, Jun	Jul 10
4	Jul, Aug, Sep	Oct 10

- **ALL PROJECTS MUST BE COMPLETED (PLANS APPROVED AT OEM AND FEMA REGION VI); AND CLOSED OUT AT OEM AND FEMA REGION VI PRIOR TO 3 YEARS FROM THE OBLIGATION DATE OF THE PROJECT.**

- Please remember to track your expenditures in accordance with the attached cost review budgets. If there are de-obligations during the course of the performance period or @ closeout, the under-runs must be accounted for by budget line item in order to properly de-obligate funds.

David Crabtree

From: Randy Carpenter
Sent: Monday, September 30, 2013 3:06 PM
To: David Crabtree
Subject: RE: grant

Finally got an answer back from Bill Penka. He advised that if we build a form that they have to sign when receiving their radio that says something like, "I have received this weather radio from the City of Clinton in good working order, and I am responsible for any upkeep on said unit." Also Mike Galloway advised that we can provide our matching in kind, by programing and installing units at an hourly rate that meets the $7,500 match.

From: David Crabtree
Sent: Monday, September 30, 2013 1:28 PM
To: Randy Carpenter
Subject: RE: grant

The deadline is October 17th , also we may have to have it on the agenda on the 15th as well as transfer of monies. Make sure you keep the manager in the loop on this and me.

Thanks,

D.E. Crabtree
Chief of Police
City of Clinton, OK
decrabtree@clintonokla.org
(580)323-2323 Phone
(580)323-7890 Fax

From: Randy Carpenter
Sent: Monday, September 30, 2013 1:26 PM
To: David Crabtree
Subject: Re: grant

Trying to find out specifics from Oklahoma Emergency Management before we move ahead

Randy Carpenter
Fire Chief
City of Clinton, OK

On Sep 30, 2013, at 12:57, "David Crabtree" <David.Crabtree@clintonok.gov> wrote:

> What is the status on the grant.
>
> <image001.jpg>

David Crabtree

From: Debra Blanchard
Sent: Tuesday, October 01, 2013 11:00 AM
To: Steve Hewitt; Randy Carpenter
Cc: David Crabtree
Subject: RE: Weather radios

Be sure to find out proper labor time sheets/documentation that you will have to maintain for this grant for proof of in kind match. You will have to be sure staff always logs every bit of their time spent on programming and delivery.

And since this will be spread out over an extended time period, research how often you much report.

You may want to appoint one of your upper staff as manager of this project.

Just some thoughts.

Debra

From: Steve Hewitt
Sent: Tuesday, October 01, 2013 10:18 AM
To: Randy Carpenter
Cc: Debra Blanchard; David Crabtree
Subject: Re: Weather radios

If that's the case, lets move forward.

Thank you

Sent from my iPhone

On Oct 1, 2013, at 10:10 AM, "Randy Carpenter" <Randy.Carpenter@clintonok.gov> wrote:

> I spoke with Bill Penka with OEM yesterday and got verification on the weather radio grant. He said that we should have them sign a receiving form releasing us from any maintenance or upkeep on said units. He advised that that was just a boiler plate statement on most of their grants. I also found out that we can write off labor of programing and delivery to use as our match on the grant as in kind.

10/03/13

Mrs. Lisa Anders,

On behalf of the Clinton Indian Health Center, I am requesting authorization for barricade of a small portion of a city street on October 26th, 2013 from approximately 7:30 AM to no later than 10:00 AM. The purpose of this request is to hold a 5K timed run for HIV/AIDS awareness and prevention. A map of the course has been attached to this e-mail. We will not need the services of the City of Clinton personnel for this barricade. The Bureau of Indian Affairs Security Department under the leadership of Chief Cody who can be reached at Mark.cody@bia.gov or (405) 519-4353 and his department will provide 2 officers for the services.

Thank you for your consideration. Please do not hesitate to contact me at Jamie.shaddon@ihs.gov or by cell phone at (580) 214-1309 with any questions or concerns.

Respectfully,

Jamie Shaddon

Saturday, October 26, 2013, 8am -2pm
At the Clinton Indian Health Center

HIV/AIDS Prevention



5-K & FUN run!

Runs will begin at

8am

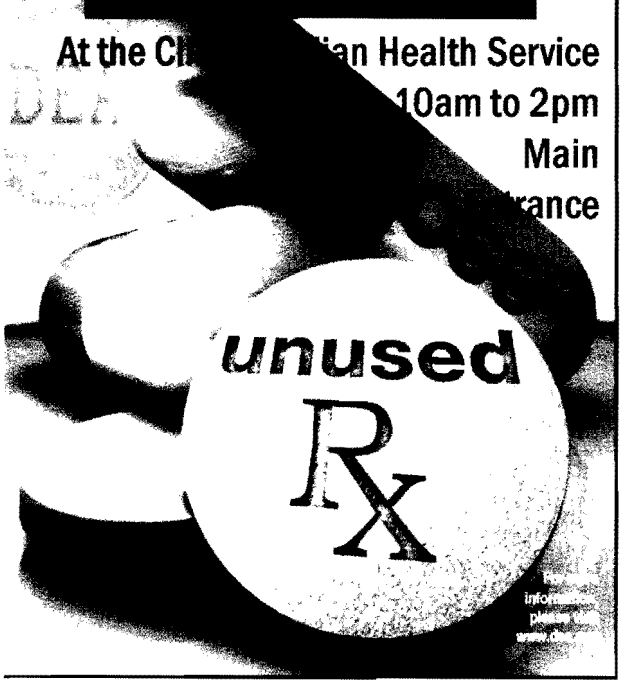
Clinton Indian Health Center is located at 10321 N. 2274 Rd, Just North of the Lucky Star Casino in Clinton, OK

Got Drugs?

Turn in your unused or expired medication for safe disposal
Saturday, April 28th

[redacted]

At the Cl[redacted]ian Health Service
10am to 2pm
Main
[redacted]rance





Spr[redacted]e fa[redacted]t HIV
HI[redacted]AIDS [redacted]ting
May be available

Affordable Care Act Information!

[redacted]

ALL EVENTS are NO CHARGE!!

Lisa Anders

From: Steve Hewitt
Sent: Thursday, October 10, 2013 4:18 PM
To: Lisa Anders
Subject: FW: Car Show

Place on City Council.

Steve A. Hewitt CPM

City Manager
City of Clinton, Oklahoma
580-323-0261 Ph

"You cannot escape the responsibility of tomorrow by evading it today"
Abraham Lincoln

From: Cody File [mailto:reddirtaudio@att.net]
Sent: Thursday, October 10, 2013 4:11 PM
To: Steve Hewitt
Subject: Car Show

Dear Steve,

This is Cody File with Red Dirt Audio and I am requesting permission to block Hayes St. between 4th and 5th. We are hosting a car show on Oct. 26th 2013 and would like to park the show cars in that area. The show will start at noon but we will need to start parking the vehicles around 10:00. I'm not sure when it will be over but I would like be done around three or four.

Thank You
Cody File
Red Dirt Audio
580-323-2555

Clinton
Hub City of Western Oklahoma

Agenda Commentary

Item Title/ Subject: Supplemental Budgets for Capital Improvement Fund and PWA

Staff Source: Debra Blanchard, City Treasurer

History/Background Information: Prior year approved purchases or projects were not received or completed in FY 12-13.

Item/Subject Summary: Need approval of Supplemental Budgets for FY 13-14 to carry over projects from FY 12-13 not received or completed by June 30, 2013. These projects were projected to be completed by June 30, but were not received or completed in time. Therefore the funds set aside remained in the fund balance in each respective fund on June 30, 2013. This will allow the fund balance that carried over to be appropriated to these projects in the current fiscal year.

Price/Cost: -0-

Recommendation: Approve Supplemental Budgets.

BUDGET AMENDMENT FORM
FY 2013-2014

TYPE OF AMENDMENT:
01 - SUPPLEMENTAL
02 - DECREASE
03 - TRANSFER

CITY OF CLINTON - CAPITAL IMPROVEMENT FUND

		ACCOUNTS DECREASED		
TYPE	EXPL	ACCT #	NAME	AMOUNT
01	A			

ACCOUNTS INCREASED		
ACCT #	NAME	AMOUNT
ESTIMATED REVENUE		
	Fund Balance	65,320
TOTAL ESTIMATED REVENUE - INCR		65,320
APPROPRIATIONS		
430-40503-3030	PD Other Equipment	16,120
430-40606-3030	FD Other Equipment	16,000
430-41700-3035	Impr other Than Bldg	33,200
TOTAL APPROPRIATIONS		65,320

EXPLANATIONS:

A. Supplemental appropriation to carry over projects and purchases approved in FY 12-13, not received or completed until FY 13-14, therefore unspent funds were carried over in the fund balance.

PD Other Equip. for Laser Printer/Fingerprint Machine. FD Other Equip. for 2 Air Packs and 4 Sets of Replacement Gear.

Improvements Other Than Bldgs. are for roofs at Golf Course Pro Shop, Pavillion, and Scoreboard, and SWPH Storage Barn. Insurance recovery was received in FY 12-13.

DONE BY ORDER OF THE GOVERNING BOARD OF SAID MUNICIPALITY AND RECORDED IN THE MINUTES OF THE CLERK AT CLINTON, OKLAHOMA, THIS 15TH DAY OF OCTOBER, 2013.
ATTEST:

MAYOR

CLERK