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HICS Form 258 shall be completed prior to the emergency to ensure all contacts and phone numbers are available when needed. The list of contacts below includes primary contacts.

Lists of External Contacts

Operations Support		
Custer County Emergency Management	Mike Galloway	580-323-4105
Communications		
HAM Radio Operator		
Utilities And Associated Supplies		
Utility Power	AEP	888-216-3523 Acct: 95684046105
Generator Supplier	Clifford Power	405-440-9201
Diesel fuel supplier	ASAP Energy	80-256-8100
Natural Gas	ONG	800-664-5463 Acct: 21053153148524200
Bulk Medical Gas Medical Gas	Lampton Plenum Medical Testing	580-323-6633 1-817-822-9498
Portable medical gas tank supplier	Lampton	580-323-6633
General Contractor	Jeff Hunter	580-445-7058
Electrical Contractor	Willimas Electric	580-323-1214
Plumbing Contractor	Jason Jones	580-214-0404
HVAC	Hinz	580-323-0830
Telecommunications Contractor	Sooner Technologies	580-302-5713
Fire Alarm	Johnson Control Acct# W-397830858 Semper Fire wet pipe FESSCO (fire extiguishers)	888-746-7539 1-405-695-1381 1-580-660-0897
Information Technology	Sooner Technology	580-302-5713
Local suppliers of hardware and household materials	TH Rogers ACE Hardware	580-323-2841 580-323-0226
Staff and Family Support		
Kennel and/or Animal Shelter: Grooming & Boarding by Stacey		580-772-2047
Kennel and/or Animal Shelter: Heartland Animal Health		580-772-7297
Kennel and/or Animal Shelter: Highland Vet		580-323-0150

Clinical and Patient Support		
Medical Examiner	ME on Call	Central Office 901 North Stonewall Oklahoma City, OK 73117 Phone: 405-239-7141 Fax: 405-239-2430
Funeral Home	Kieseau/Lee Funeral Home	2500 W Modelle Clinton, OK 73601 Phone: 580-323-1212 Email: kiesauleefh@yahoo.com Website: http://lee-funeralhomes.com
Funeral Home	Ray and Martha's	230 South Market Street Cordell, OK 73632 Phone #: 580-726-5800 Rayandmarthafuneralhome@gmail.com
Funeral Home Funeral Home	Lockstone Lee Hometown	210 Custer Weatherford, OK 73096 Phone #: 580-772-5535 Lockstonefuneralhome.com 1217 W Gary Blvd. Clinton, ok 73601 Phone: 580-500-3070
Security/Service		
Towing Service	JT's Wrecking	1310 Industrial Clinton, OK 73601 580-323-8631
Towing Service	Veteran Towing	10372 N 2400 rd Weatherford, ok 580-330-1502

NOTIFICATION & COMMUNICATION WITH EXTERNAL AUTHORITIES

1. All appropriate external authorities will be notified to facilitate effective response, continuing operations, and recovery from an emergency that disrupts the normal patient care and/or business operations of the organization.
2. When an emergency plan is initiated, the appropriate external authorities and community resources will be notified.
3. External authorities include, but are not limited to:

Office of Emergency Management (OEM)	911 or 580-323-4105
Fire Department	911
Law enforcement agencies	911
EMS	911
Sinor EMS	580-323-1978
Cheyene & Arapaho	580-323-7087
Emergency Management Agency	800-800-2481

As staff is called, they will replace personnel at tasks they are better qualified to perform. If questions arise, the ICS Section Leaders will determine who will perform the task. The tasks are evaluated frequently to assure the most appropriate staff members available are being used, burnout or incident stress problems are identified, and staff members in these jobs are rotated as soon as possible. The hospital manages the family support needs of staff by assessing the needs of staff and activating plan to set up support centers.

The hospital communicates in writing to licensed independent practitioners (LIP) their roles in emergency response and to whom they report in an emergency. LIPs are managed through the HCC and specifically under control of the Personnel Tracking Manager. Note: The hospital will need to provide documentation of written communication.

CRITICAL STAFF ASSIGNMENTS

Critical Function	Staff Assigned by Work Shift	Key Taks	Identification
Communication			Vest
Resource & Assets			Vest
Safety & Security			Vest
Staff Responsibilities			Vest
Utilities Management			Vest
Patient Clinical & Support Activities			Vest
LIP'(s)			Vest

8. MANGING UTILITIES ALTERNATIVE UTILITIES

During an emergency Clinton Regional Hospital will provide alternate means for providing essential utility systems as identified in the management plan. These utility systems will be identified as well as alternate means for providing the services. The organization will assess the requirements needed to support these systems such as fuel, water, and supplies for a period of time identified in the Inventory of Assets.

This assessment shall include the requirements for 96 hours without community support. The alternative means for these sources are located in the Inventory of Assets (Form III).

The alternative utility systems and supplies network shall include, but not be limited to the following:

1. Emergency power supply system
   a. Alternate source: Cummins Generator Services
   b. Custer County Emergency Management

2. Water supplies for equipment, consumption & sanitary usage
   a. Custer County EM and 28 Rentals

3. Fuel supplies for operations, generators, and essential transport services.
   a. Alternante source : Domino Fuel (Diesel) 800-256-8100

4. Ventilation system
   a. Alternate source : Plenum Medical Testing

5. Medical Gas system:

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DEPARTMENT CALL LIST INFORMATION

Department	Extension
Admitting	
Administrator On Call	
Switchboard Operator	
Administration	202
Emergency Department	
Business Office	
Nursing Office	
Surgery	
PACU	
Radiology	
Respiratory	
Pharmacy	
Blood Bank	
Med/Surg Main ICU (101-104) Med Surg (121-140) Outpatient (141-150)	
Materials Management	
IT	
MRI	
Nuc. Med	
OB/Labor and Delivery	
EVS	
Plant Operations	471
Biomed	
Case Management	
Dietary	
Employee Health/Infection Control	
Risk/Quality	