

**MINUTES OF THE CLINTON CITY COUNCIL
MARCH 17, 2015**

Minutes of the regular meeting of the Mayor and City Council of the City of Clinton, Oklahoma, Custer County, held in the City Council Room, City Hall on Tuesday, March 17, 2015 at 5:30 p.m. A notice of this meeting with agenda was posted on the bulletin board in the lobby of Clinton City Hall on Thursday, March 13, 2015.

Mayor Seth Adams called the meeting to order with the following present:

MAYOR: Seth Adams

COUNCIL: Don Rodolph, Jason Hulin, Lucas Martinez, Wheeler Lowry

CITY MANAGER: Mark Skiles

CITY CLERK: Lisa Anders

CITY TREASURER: Debra Blanchard

DEPUTY CLERK: Shona Stermer

CITY ATTORNEY: Absent

NEWS MEDIA: Gerald Green and Corianna Fairchild

OTHERS: Kris Wermey, Conan Wilson, Donald Webb, David Crabtree, Cheryl McCullers, Mary Helen Jones, Tyler Daniels, Clyde Morgan, Julie Menge, and others.

Bill Hough of the Ministerial Alliance opened the meeting with prayer and Councilman Wheeler Lowry led the Pledge of Allegiance.

AGENDA ITEM NO. 3: CONSENT AGENDA

A. Minutes of Regular Meeting of March 3, 2015

Motion was made by Councilman Hulin and second by Councilman Martinez that Consent Agenda Item No. 3 (a) be approved.

Mayor put the motion to a roll call vote:

Aye: Hulin, Martinez, Lowry, Rodolph, Adams

Nay: None

Mayor declared the motion carried.

AGENDA ITEM NO. 4 ACTION ITEMS

4A. CONSIDER CLOSING OUT CDBG CONTRACT 15668 CDBG-CIP 13 FOR THE CAPITAL IMPROVEMENT PLAN

Clyde Morgan, representative of SWODA, explained that the public hearing had been held earlier for public comments. He said with the acceptance of the Capital Improvement Plan, the contract can be approved and closed out.

Motion was made by Councilman Hulin and seconded by Councilman Martinez to approve the Capital Improvement Plan and close out the grant.

Mayor put the motion to a roll call vote:

Aye: Hulin, Martinez, Lowry, Rodolph, Adams

Nay: None

Mayor declared the motion carried.

4B. CONSIDER PROCLAMATION DECLARING APRIL AS FAIR HOUSING MONTH

Clyde Morgan, SWODA representative explained that the CDBG grant funding comes from HUD. He explained that HUD is involved in housing issues and requires the approval of the proclamation regarding fair housing.

Motion was made by Councilman Hulin and seconded by Councilman Lowry to authorize the Mayor to execute the proclamation declaring April as Fair Housing Month.

Mayor put the motion to a roll call vote:

Aye: Hulin, Lowry, Rodolph, Martinez, Adams

Nay: None

Mayor declared the motion carried.

4C. CONSIDER PURCHASING CARD PROGRAM

City Treasurer Debra Blanchard explained the proposed purchasing card program. She stated that cards would be issued to city employees to use for purchases with vendors who accept credit card purchases. She said this process would eliminate manual posting and would work with the City's current software Incode. She reported the benefits to the program were: rebates, no transaction fees, internal controls set by administration.

Blanchard said that reviews of the Policy and Procedures along with a Card Holder Agreement are being conducted.

Councilman Hulin asked if there would be tiers of spending authority to different card holders.

City Manager Mark Skiles said this would be a process of trial and error but does provide the City with flexibility and eliminates some risks. He said this is not a new concept and is currently used in several communities.

Councilman Hulin asked if there are any disadvantages to the program.

Treasurer Blanchard said she has not seen the program in action yet but warned that Department Heads will have a great amount of responsibility and must work within the time requirements.

Councilman Hulin said that vendors will get paid quicker with this program.

Treasurer Blanchard said that purchase orders would still be used as not everyone accepts credit cards. She said the current purchasing policy will need to be amended. She said that two claims lists will be generated. The list of purchases using the purchasing card and the current purchase order claim list will both be prepared. She said this program is no cost to the City.

City Manager Mark Skiles said this is an introduction to the program. He said following the review of the policies, the documents will be brought back to the Council for action.

AGENDA ITEM NO 5.COUNCIL REPORT

None

AGENDA ITEM NO. 6: MANAGER'S REPORT

None

AGENDA ITEM NO. 7 : AUDIENCE PARTICIPATION

None

AGENDA ITEM NO. 8: ADJOURNMENT

Moved by Councilman Hulin and seconded by Councilman Lowry to adjourn the meeting.

Mayor put the motion to a roll call vote:

Aye: Hulin, Lowry, Martinez, Rodolph, Adams

Nay: None

Mayor declared the meeting adjourned at 6:00 p.m.

**CITY OF CLINTON
OKLAHOMA**

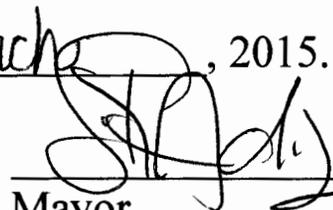
**FAIR HOUSING
PROCLAMATION**

WHEREAS, it is illegal under the Fair Housing Act to discriminate because of race, color, religion, sex, handicap, familial status, or national origin, or intention to make any such preference, limitation or discrimination in housing; and

WHEREAS, the City of Clinton shall not knowingly tolerate discrimination in housing within the City of Clinton, Oklahoma;

NOW THEREFORE, as Mayor of the City of Clinton, I hereby declare that the month of April shall henceforth be recognized as Fair Housing Month, to be honored annually and continuously, in the spirit and intent of fair housing for all residents of the City of Clinton, Oklahoma.

Proclaimed this 17th day of March, 2015.



Mayor

ATTEST:

 Lisa Anders
Clerk

SEAL