

**MINUTES OF CLINTON PUBLIC WORKS AUTHORITY MEETING
DECEMBER 17, 2013**

Minutes of the regular meeting of the Chairman and Trustees of the Clinton Public Works Authority of Clinton, Oklahoma, Custer County, held in the City Council Room, City Hall on Tuesday, December 17, 2013 at 5:30 p.m. A notice of this meeting with agenda was posted on the bulletin board in the lobby of Clinton City Hall on December 13, 2013

Chairman Seth Adams called the meeting to order with the following present;

MAYOR: Seth Adams

COUNCIL: Don Rodolph, Wheeler Lowry, Jason Hulin, Lucas Martinez

CITY MANAGER: Steve Hewitt

CITY CLERK: Lisa Anders

CITY TREASURER: Debra Blanchard

DEPUTY CLERK: Rhonda Williams

CITY ATTORNEY: Ryan Meacham

NEWS MEDIA: Gerald Green

OTHERS: Randy Carpenter, Kris Werny, Gene McCullough, Stephen Jones , Conan Wilson, Jeremy Brush, Steve Woodward, James Kuykendall, Dacia Phillips, David Crabtree, and others.

Dan Day of the Ministerial Alliance opened the meeting with prayer and Trustee Martinez led the Pledge of Allegiance.

AGENDA ITEM NO. 3: CONSENT AGENDA

A. Minutes of Regular Meeting of December 3, 2013

Moved by Trustee Lowry and seconded by Trustee Hulin that Consent Agenda Item No. 3 (a) be approved.

Chairman put the motion to a roll call vote:

Aye: Lowry, Hulin, Martinez, Rodolph, Adams

Nay: None

Chairman declared the motion carried.

AGENDA ITEM NO. 4 ACTION ITEMS

4A. CONSIDER ICE PIGGING/WATER TOWER MAINTENANCE PROPOSALS

City Manager Steve Hewitt said he has been working with the City Attorney regarding the contracts with Utility Service Group for the contracts for ice pigging and water tower maintenance. He said the documents presented breakdown the proposal and needs of the city with a maximum of \$36,000.00 for three towers and ice pigging. He explained that a Request for Proposal will be submitted since the price of the other items would exceed his authority of \$50,000.00. He recommended moving forward with the proposal of \$36,000 for the West Tank, Airport Tank, Industrial Tank and the ice pigging.

Trustee Hulin asked where the 39,000 linear feet is located.

Steve Woodward of Utility Service Group said the areas are Lincoln Addition, south and east of the Golf Course, south side of town and original townsite.

Trustee Hulin asked if this process would eliminate the need for flushing next year.

City Manager Steve Hewitt said it would increase chlorine residual and help reduce the need for flushing.

Trustee Hulin asked if this is the first time the City has done this procedure.

Steve Woodward said this is new technology. He said they would schedule the ice pigging the second week in February.

Trustee Lowry asked if there is a change that this procedure would knock loose something that is holding the waterlines together.

Mr. Woodward said it will not disturb solid matter in the line. He said that line breaks is not a factor and that their company has not experienced that in the past.

Motion was made by Trustee Rodolph and seconded by Trustee Lowry to approve the ice pigging and water tower maintenance proposals from Utility Service Group for \$36,000.00.

Chairman put the motion to a roll call vote:

Aye: Rodolph, Lowry, Hulin, Martinez, Adams

Nay: None

Chairman declared the motion carried.

4B. ACKNOWLEDGE RECEIPT OF OKLAHOMA DEPARTMENT OF ENVIRONMENTAL QUALITY PERMIT FOR LIFT STATION WITH BACKUP GENERATOR AND SANITARY SEWER COLLECTION SYSTEM TO SERVE ROBINSON ADDITION

City Manager Steve Hewitt explained that Joe Ridley had supplied addition information to DEQ and the permit for the sewer system has been received.

Trustee Lowry asked if the project will include a generator.

City Manager Steve Hewitt explained that a generator is not required but that staff has recommended it.

Motion was made by Trustee Lowry and seconded by Trustee Hulin to acknowledge receipt of the permit from Oklahoma Department of Environmental Quality for a lift station with backup generator and sanitary sewer collection system to serve Robinson Addition.

Chairman put the motion to a roll call vote:

Aye: Lowry, Hulin, Martinez, Rodolph, Adams

Nay: None

Chairman declared the motion carried.

4C. ACKNOWLEDGE RECEIPT OF OKLAHOMA DEPARTMENT OF ENVIRONMENTAL QUALITY PERMIT FOR WATER LINE TO SERVE ROBINSON ADDITION

City Manager Steve Hewitt reported that the permit from the Oklahoma Department of Environmental Quality for the water line to serve Robinson Addition has been received.

Motion was made by Trustee Rodolph and seconded by Trustee Hulin to acknowledge receipt of the permit from DEQ for the water line to serve Robinson Addition.

Chairman put the motion to a roll call vote:

Aye: Rodolph, Hulin, Lowry, Martinez, Adams

Nay: None

Chairman declared the motion carried.

4D. PRESENTATION AND CONSIDERATION OF 2012-2013 AUDIT

James Kuykendall of Britton, Kuykendall & Miller presented the 2012-2013 audit. He said it was a good year and the City had weathered the storm. He reported that additional equipment has been added to the City and money had been borrowed and the Fire Station is substantially complete. He said that \$3 million had been borrowed for the Fire Station but it only increased indebtedness by \$140,000.00. He said this is a substantial important financial situation.

Kuykendall said the financial statements had been prepared by Dacia Phillips and Russ Meacham. He said it is a good report for the City.

Motion was made by Trustee Rodolph and seconded by Trustee Hulin to approve the 2012-2013 audit as presented.

Chairman put the motion to a roll call vote:

Aye: Rodolph, Hulin, Martinez, Lowry, Adams

Nay: None

Chairman declared the motion carried.

AGENDA ITEM NO. 5 TRUSTEE REPORT

Trustee Hulin said that during the Ward One meeting earlier this year, he was told that the water line to Lincoln Addition is a dead end line and wondered if looping the line has been considered.

City Manager Steve Hewitt said the looping would help with the chlorine residual but there has been discussion regarding a chlorine booster which is less costly. He said the long term answer would be looping. He said he would like to see the looping included in the Capital Improvement Fund.

AGENDA ITEM NO. 6: MANAGER'S REPORT

City Manager Hewitt reported that there is not a firm date scheduled for the pump test at the golf course. He said it would be after the holidays and he would report back to the Authority.

AGENDA ITEM NO. 7: AUDIENCE PARTICIPATION

None

AGENDA ITEM NO. 8: ADJOURNMENT

Moved by Trustee Lowry and seconded by Trustee Hulin to adjourn the meeting.

Chairman put the motion to a roll call vote:

Aye: Lowry, Hulin, Rodolph, Martinez, Adams

Nay: None

Chairman declared the meeting adjourned at 5:55 p.m.