

## **MINUTES OF THE PUBLIC WORKS AUTHORITY MEETING, APRIL 16, 2013**

Minutes of the regular meeting of the Chairman and Trustees of the Clinton Public Works Authority of Clinton, Oklahoma, Custer County, held in the City Council Room, City Hall on Tuesday, April 16, 2013 at 5:30 p.m. A notice of this meeting with agenda was posted on the bulletin board in the lobby of Clinton City Hall on April 12, 2013.

Chairman Adams called the meeting to order with the following present:

**CHAIRMAN:** Seth Adams

**TRUSTEES:** Jason Hulin, Don Rodolph, Lucas Martinez

**CITY MANAGER:** Steve Hewitt

**CITY CLERK:** Lisa Anders

**CITY TREASURER:** Debra Blanchard

**DEPUTY CLERK:** Rhonda Williams

**CITY ATTORNEY:** Ryan Meacham

**NEWS MEDIA:** Gerald Green and Mike Smith

**OTHERS:** Stephen Jones, Kris Wermey, Randy Carpenter, Jeremy Bush, Curtis Maloy, Gene McCullough, Julie Menge, Tracy Yoder, Linda Rose, David Berrong, Travis Sperle, Mike Murley, Elizabeth Schumacher and others.

Dan Day of the Ministerial Alliance opened the meeting with prayer and Trustee Lucas Martinez led the Pledge of Allegiance.

### **AGENDA ITEM NO. 3: CONSENT AGENDA**

- a. Consider approval of minutes of April 2, 2013

Moved by Trustee Hulin and seconded by Trustee Martinez that Consent Agenda Item No. 3(a) be approved.

Chairman put the motion to a roll call vote:

Aye: Hulin, Martinez, Rodolph, Adams

Nay: None

Chairman declared the motion carried.

### **AGENDA ITEM NO. 4. ACTION ITEMS**

#### **4A. DISCUSS CONTRACT TO DESIGN WATER TREATMENT PLANT**

City Manager Steve Hewitt presented a concept plan proposal from Professional Engineering Consultants for a water treatment plant concept. He said it would contain multiple elements. He said the report is needed to evaluate various options regarding water issues. He said it is essential for long term planning. The cost of the water treatment plant concept plan is \$18,000.00

Trustee Rodolph said he felt the 45 day time frame is reasonable.

Trustee Hulin asked is this is different from the previous water reports.

City Manager Steve Hewitt said this report would include information regarding locations, property owners and would focus on the Washita alluvial water. He said this concept plan would look at options and look at pricing.

Motion was made by Trustee Rodolph and seconded by Trustee Hulin to approve the contract with PEC for design of the Water Treatment Plant concept plan.

Chairman put the motion to a roll call vote:

Aye: Rodolph, Hulin, Martinez, Adams

Nay: None

Chairman declared the motion carried.

#### **4B. DISCUSS CONTRACT TO DESIGN CANUTE WATER LINE**

City Manager Steve Hewitt explained that the contract with PEC is for the design of a water transmission line from the proposed Canute Water Treatment Plant to the existing Clinton Water Treatment Plant. He said the cost to perform the scope of services if \$55,250.00.

Motion was made by Trustee Rodolph and seconded by Trustee Martinez to approve the contract with PEC for \$55,250.00 to design the Canute Water Line.

Chairman put the motion to a roll call vote:

Aye: Rodolph, Martinez, Hulin, Adams

Nay: None

Chairman declared the motion carried.

#### **AGENDA ITEM NO .5: TRUSTEE REPORT**

None

#### **AGENDA ITEM NO. 6: CITY MANAGER'S REPORT**

City Manager Steve Hewitt reported that the last water rate increase was in 2011. He said since that time there have been a lot of water breaks and leaks due to the drought conditions. He reported that the average loss in the water fund has been \$20,000 per month. He said previously this fund had a surplus. He said there has been a Consumer Price Index adjustment each year but he said for the Authority to expect a recommendation from staff for an additional water rate increase. He said this would be presented at the budget work sessions.

City Treasurer Debra Blanchard said that currently there is a 10% unaccountable water rate each month.

City Manager Steve Hewitt said some of the unaccountable water can be contributed to flushing water lines but the City is working to reduce this amount.

Trustee Rodolph asked if Foss has given any indication of what their rates will be.

City Manager Steve Hewitt said they have not determined that yet but hope to have information regarding usage by next week. He said the City's budget work session is set for the second week in May.

**AGENDA ITEM NO. 7: AUDIENCE PARTICIPATION**

None

**AGENDA ITEM NO. 8: ADJOURNMENT**

Moved by Trustee Hulin and seconded by Trustee Martinez that the meeting adjourn.

Chairman put the motion to a roll call vote:

Aye: Hulin, Martinez, Rodolph, Adams

Nay: None

Chairman declared the meeting adjourned at 5:40 pm.