



## **Agenda Commentary**

**Item Title/ Subject:** Parades and Carnivals

**Staff Source:** Rhonda Williams, Executive Assistant/Deputy City Clerk

**History/Background Information:** Each year several organizations, schools and other entities, ask the City of Clinton for help with closing of streets, fee waiver, Etc. We bring all of the event requests to you and ask for your approval for all of them that will take place during the 2013/2014 fiscal year.

**Item/Subject Summary:** Street closings, Fee Waivers, use of City owned property for parking during events.

**Price/Cost:** Some overtime hours for staff possible

**Recommendation:** I recommend that you approve all the items from these organizations.

CITY OF CLINTON

**MEMO**

DATE: August 21, 2013

TO: Steve Hewitt

FROM: Rhonda Williams

RE: Responses for Street Closures and Permit Waivers

In June of 2013, you sent a letter to organizations who had, in the past, requested street closures and permit fee waivers from the City Council. The letter had requested a response by June 26, 2013 of any events scheduled between July 1, 2013 and June 30, 2014. Those groups who have responded are listed below.

**Clinton High School                      Sept. 20, 2013                      Homecoming Parade**

Close Frisco from 5<sup>th</sup> to 11<sup>th</sup>, parade begins between 3:30 & 4:00 pm

**Clinton Kiwanis Club**

Halloween Parade: Dates and assistance to be determined at a later date.

**Clinton High School    JROTC    Nov. 11, 2013                      Veterans Day Parade**

Close Frisco from 5<sup>th</sup> Street to 11<sup>th</sup> parade to begin in the afternoon no definite time set as of this date.

**Chamber of Commerce Dec 3, 2013 Tuesday                      Festival of Lights**

Close Frisco from 4<sup>th</sup> St to 7<sup>th</sup> street from 5:00 to 8:30 pm; Close Frisco from 4<sup>th</sup> to 10<sup>th</sup> street including intersections from 6:00- 7:30p.m. Use of Engleman Park form 3:00 – 8:30 pm; Lights to be turned on in Engleman Park at 5:00p.m.

**Mar 22-23, 2014                      Hub City Market**

Use of east Calmez lot for parking; use of empty lot on 4<sup>th</sup> and Frisco near Shamburgs for parking; Assistance from city employees to install electrical drop cords in the Frisco Center on Wednesday, March 19 with removal on Tuesday, March 25th

**May 24, 2014                      Clinton Route 66 Festival**

Close Frisco Ave. from 4<sup>th</sup> to 10<sup>th</sup> from 5:30a.m. – 11:00p.m.  
All electrical outlets and water available for vendors  
The use of picnic tables from Parks Dept. for use downtown  
10 extra trash receptacles placed around downtown  
Extra Police and emergency personal available from 7:00am to 11:00pm

**May 2014                      Clinton Public Library**

Use of McLain Rogers Park for Cinco de Mayo