

**MINUTES OF INDUSTRIAL AUTHORITY MEETING
OCTOBER 7, 2014**

Minutes of the regular meeting of the Chairman and Trustees of the Clinton Industrial Authority City of Clinton, Oklahoma, Custer County, held in the City Council Room, City Hall on Tuesday, October 7, 2014, at 5:30 p.m. A notice of this meeting with agenda was posted on the bulletin board in the lobby of Clinton City Hall on October 3, 2014.

Chairman Seth Adams called the meeting to order with the following present;

MAYOR: Seth Adams

CITY MANAGER: Mark Skiles

CITY CLERK: Lisa Anders

CITY TREASURER: Absent

DEPUTY CLERK: Shona Stermer

CITY ATTORNEY: Ryan Meacham

NEWS MEDIA: Gerald Green and Mike Smith

OTHERS: Kris Wermey, Randy Carpenter, Jeremy Brush, Gene McCullough, Julie Menge, Michael Ryburn, Conan Wilson, Henry Caldwell, Donald Webb, Brent Almquest, Monte Goucher, Bob Leonard, Floyd Hoffman, David Crabtree, Dave Thorpe, Keaton Modi, Taylor Henderson, Rick Challis, Mr. & Mrs. Rico Avery and others.

Pat Peters of the Clinton Church of Christ opened the meeting with prayer and Trustee Lowry led the Pledge of Allegiance.

AGENDA ITEM NO. 3: CONSENT AGENDA

- A. Minutes of Regular Meeting of September 2, 2014
- B. Consider Claims

Moved by Trustee Lowry and seconded by Trustee Sami, that Consent Agenda Item No. 3 (a-b) be approved.

Chairman put the motion to a roll call vote:

Aye: Lowry, Sami, Hulin, Rodolph, Adams

Nay: None

Chairman declared the motion carried.

AGENDA ITEM NO. 4 ACTION ITEMS

4A. CONSIDER AND TAKE ACTION ON RETAIL STRATEGIES PROPOSAL

City Manager Mark Skiles explained that Matt Petro of Retail Strategies had made a presentation to the Authority in June and it was decided that the agenda item would be delayed until the appointment of a new City Manager. Skiles said he had made several reference calls on communities in Oklahoma that Retail Strategies has contracts with. He said they have a good reputation and commit that they would not contract with a community that would be a competitor. He explained that \$25,000 would be required upon execution of the agreement and a second \$25,000 during the first year. The second twelve months would be \$25,000.00. He said he felt it is important for a community to be represented and on the radar screen.

Trustee Hulin asked if it would be appropriate to make this financial commitment before stabilizing the water issue.

City Manager Skiles said that Retail Strategies would not be pursuing manufacturing businesses but rather retail businesses that would not be high volume water users.

Motion was made by Trustee Rodolph and seconded by Trustee Sami to approve the proposal from Retail Strategies.

Chairman put the motion to a roll call vote:

Aye: Rodolph, Sami, Lowry, Hulin, Adams

Nay: None

Chairman declared the motion carried.

4B. CONSIDER AND TAKE ACTION FOR ACCEPTANCE OF ECONOMIC DEVELOPMENT ADMINISTRATION AWARD NO. 08-79-04999 FOR THE INDUSTRIAL PARK INFRASTRUCTURE IMPROVEMENT

City Manager Mark Skiles reported that the original grant application submitted for the Economic Development grant had been denied. He said that SWODA staff found another funding source and reapplied for the grant which has been awarded.

Michael Ryburn, Director of Business Development for SWODA, said the funding is from disaster funds that were not awarded. He said the combination of city funds and grant funds will go for infrastructure improvements such as water lines, sewer lines and roads.

Motion was made by Trustee Rodolph and seconded by Trustee Lowry to accept the Economic Development Administration Award No. 08-79-04999 for the Industrial Park infrastructure improvements.

Chairman put the motion to a roll call vote:

Aye: Rodolph, Lowry, Hulin, Sami, Adams

Nay: None

Chairman declared the motion carried.

4C. CONSIDER AND TAKE ACTION ON AGREEMENT AUTHORIZING SOUTHWESTERN OKLAHOMA DEVELOPMENT AUTHORITY TO ACT AS ADMINISTRATOR FOR EDA AWARD NO. 08-79-04999

City Manager Mark Skiles reported that the agreement presented would designate SWODA as the administrator of the EDA grant for the industrial park infrastructure improvement. The administration fee is \$20,000 and would cover from pre-bid to project closeout.

Mr. Ryburn said SWODA has worked with EDA on many projects and are fully aware of the requirements and submittals that are necessary for a project such as this.

Motion was made by Trustee Lowry and seconded by Trustee Hulin to approve the agreement authorizing SWODA to act as Administrator for EDA Award No. 08-79-04999.

Chairman put the motion to a roll call vote:

Aye: Lowry, Hulin, Rodolph, Sami, Adams

Nay: None

Chairman declared the motion carried.

AGENDA ITEM NO. 5 TRUSTEES REPORT

None

AGENDA ITEM NO. 6: CITY MANAGER'S REPORT

City Manager Mark Skiles reported that he had contacted Joe Ridley regarding proceeding with the engineering for the Industrial Park.

AGENDA ITEM NO. 7: AUDIENCE PARTICIPATION

Floyd Hoffman requested the Authority to reconsider bringing in additional businesses to town until with water situation is resolved.

AGENDA ITEM NO. 8: ADJOURNMENT

Moved by Trustee Sami and seconded by Trustee Hulin to adjourn the meeting.

Chairman put the motion to a roll call vote:

Aye: Sami, Hulin, Lowry, Rodolph, Adams

Nay: None

Chairman declared the meeting adjourned at 5:55 pm.