

**City of Clinton  
Parks & Recreation**

**Park Shelter and Pavilion Reservation Application**

Fill out and email to [jill.mendez@clintonokla.org](mailto:jill.mendez@clintonokla.org)

**Group/Activity:** \_\_\_\_\_

**Name:** \_\_\_\_\_

**Address:** \_\_\_\_\_

**City:** \_\_\_\_\_ **State:** \_\_\_\_\_ **Zip:** \_\_\_\_\_

**Home Phone:** \_\_\_\_\_ **Work/Mobile Phone:** \_\_\_\_\_

**Date Requested:** \_\_\_\_\_

**Reservation Times:** \_\_\_\_\_

**Summary of Activities/Purpose:** \_\_\_\_\_

**Reservations for exclusive use of ALL PARKS AND PAVILIONS is \$25.00 for the first 4 hours and an additional \$10.00 every hour after that. Please check the shelter or pavilion you desire.**

- |  |   |
|--|---|
| <input type="checkbox"/> Acme Brick Park Pavilion    | <input type="checkbox"/> McLain Rogers Pavilion       |
| <input type="checkbox"/> Acme Brick Park Facility    | <input type="checkbox"/> McLain Rogers Amphitheater   |
| <input type="checkbox"/> McLain Rogers Legion Field  | <input type="checkbox"/> Evening Lions Softball Field |
| <input type="checkbox"/> Nance Rotary Softball Field | <input type="checkbox"/> Engleman Park                |
| <input type="checkbox"/> Bonebrake                   | <input type="checkbox"/> Klump                        |
| <input type="checkbox"/> 13 <sup>th</sup> and Hayes  | <input type="checkbox"/> Others _____                 |

*Checks Payable to The City of Clinton*

**Fee: \$** \_\_\_\_\_ **Cash or Check #:** \_\_\_\_\_

**Date of Payment:** \_\_\_\_\_

I, \_\_\_\_\_, have read the rules on the back and understand the proper rules and regulations in reserving a park pavilion or shelter.

**Signature:** \_\_\_\_\_ **Date:** \_\_\_\_\_

**City of Clinton  
Parks and Recreation  
Park Shelter and Pavilion Rental Policy**

Parks and Recreation Department of the City of Clinton provides the use of shelters and pavilions within the City of Clinton. Groups wanting to reserve shelters or pavilions may do so through the Parks & Recreation Department provided that they are available and fee is paid. All shelters and pavilions may be reserved providing that the following policy is followed.

- Reservations can be made at Acme Brick Park at 600 S. 28<sup>th</sup> or over the phone at (580) 323-4572.
- Shelter reservation fee for all pavilions, \$25 for first 4 hours and \$10 for each additional hour, must be paid upfront (must pay before date can be reserved).
- Cancellations requested 5 days in advance.

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- To sign for the shelter or pavilion you must be 18 years of age.
  - All parties should end by 9:00pm and shouldn't start before 9:00am.
  - Groups will pay for damage inflicted to the park grounds, assessed by Clinton Parks & Recreation Department.
  - Any damage that is done will be charged to the responsible party.
  - Facilities must be left the way they were on arrival (trashed cleaned up, no left over food, and so on).
  - Vehicles are not allowed off of roadways or parking lots.
  - There will be no alcohol allowed on City Property.

**Acme Brick Park Facility Reservations:**

- Parties must be finished one hour before closing time.
- Holiday Hours Vary. Please check for the holiday hour times.

**Mailing Address:  
Clinton Parks & Recreation  
Acme Brick Park  
P.O. Box 1177  
Clinton, Oklahoma 73601  
Fax: (580) 323-5137  
Phone: (580) 323-4572**